



International Waters: Learning Exchange and Resource Network (IW:LEARN)

Agenda for IW:LEARN Steering Committee June 2 Teleconference

Call-in numbers: Toll: **1-719-234-0201** (for US or international callers)
Toll free: 1-888-288-9321 (for US or US-based Internet phones only)
Participant Passcode: 777417
DC local folks may meet at: GEFSec Rm. 8-220 (pending GEF confirming speakerphone)

I. Administrative Issues

A. Coordination w/other projects

- Refine parameters to earmark **other GEF IW projects' funds for IW:LEARN involvement**
- Identify any other **inputs needed from IW:LEARN into IWTF meeting on June 6**

B. Budget Revisions and Expenditures

- Review **UNEP-IW:LEARN budget/expense report** (through 2005) for Component A (info. sharing), Activities B1.1 (Caribbean Multi-Focal) and D1 (Southeast Asia Regional Learning Center) and approve budget revision, if requested.
- Identify options for **re-allocation of un-used Activity B3 and D3 funds**. B3 (Inter-Project Exchange) has \$40k unspent from year 1, tentatively moved to years 2-3, while D3 (IWRM, Roundtables) as ~\$57k remaining for IAs IW Experience Notes and \$65k set aside funds to address emerging needs of both IWTF and projects. Options, e.g.:

Option 0: Default - leave funds as is for later use.

Option 1: Redirect \$20-30/year (for 2 years) for demand-driven collaboration with projects and remainder for GEF IWTF corporate-driven activities.

Option 2..N: [TBD]

C. M&E

- Obtain SC insights on **IW:LEARN M&E reporting format and measures of IW:LEARN impacts**

III. Activity-level Planning and Problem-Solving

Component A:

- **iwlearn.net updating and quality control**: Review and inter-agency agreement regarding systematized approach to updating project info and maintaining quality control.

- **Web design workshops:** presentation of schedule of dates, locations, project invitees (where available)

Component B:

B1.1, Caribbean multi-focal: SC approval of TOR, per email sent by Janot in May.

B2, Sub-sets of portfolio:

- B2.1 & B2.2: SC approval for continued transition to predominantly **face-to-face** events for both rivers/freshwater and LME/marine (as opposed to prior, fizzled electronic approach)
- B2.2: Announcement of July publication and dissemination schedule for *LME Governance* handbook (with thanks to SC and GPA reviewers)
- B2.3: SC review and recommendations re: **TOR for WorldFish Center as Coral Reef PAL**

B3, Inter-Project Exchanges:

- B3 Outputs: Announcement of publication of *Communication for Results* guidance, an output from first 2006 multi-project exchange
- B3 Inputs: *Comments from Andy or others re: B3 mission reports template*
- B3: *Determination whether Moldova nutrient indicators workshop might be an exchange (like January's "communications" exchange in Vienna).*

B4, Public Participation Training

- **Co-sponsors:** Confirm UNESCO (Maria Donoso) role, discuss potential role for OAS as co-sponsor and local IW projects (La Plata and Guarani) as hosts.

E2, Outreach and Dissemination

- **IW Bridges:** SC comments/approval of contents 2006-Q2 issue.
- **IW Experience Notes:** Status report and plans from IAs (UNEP, IBRD) and PCU regarding first batch of IW Experience Notes (and beyond)
- UNEP-IW:LEARN plans for **WIS-8** (100% UNEP co-financed)
- Refine **GEF Assembly** plans for IW:LEARN exhibit
- Obtain final inputs from SC re: GEF IW partnership proposal for IGR-2.

III. Set **date and time and tentative Agenda items* for next face-to-face SC meeting** (July 3 [w/Mei but not AI, Chris or GETF] or week of July 10th [w/AI, Chris and GETF, but not Mei])

INPUTS

1. Draft parameters for GEF IW projects' funds earmarking
2. UNEP-IW:LEARN budget revision request and expense report (from SK)
3. IW:LEARN M&E powerpoint presentation
4. Caribbean Inter-Focal TOR
5. WFC Letter of Agreement
6. B3 mission reports template
7. IW Experience Notes Tracker
8. IW Bridges Table of Contents for 2006's June and August? issues
9. Partnership Proposal for IGR-2
10. List of Items Tabled to July SC Meeting

Tabled items for consideration at July face-to-face SC meeting:

- ADMIN: Develop criteria and decision-making mechanism for funding allocations for IW:LEARN Outreach Events and Staff Travel
- ADMIN: Coordination w/OP10 "learning" MSPs (GETF, WFC, Canadians, others)
- BUDGET: Based on PCU-researched assessment of options, determine appropriate re-allocation of un-used Activity B3 (Inter-Project Exchange) and D3 (IWRM) funds to address emerging needs of both IWTF and projects
- M&E: Presentation and discussion of draft IW:LEARN 2006Q2 Progress Report (details to be posted by Activity, with verification, on iwlearn.net)
- M&E: Review and obtain SC approval for mid-term Evaluator TOR, suggestions for potential candidates
- M&E: Review and obtain SC approval for completed IW:LEARN M&E powerpoint through 2005, per GEF IWTF M&E framework
- M&E: Review and SC approval for [draft] 2006 IW:LEARN APR/PIR report (if format provided by UNDP to IW:LEARN at least 2 weeks prior to SC meeting)
- A1: **iwlearn.net-compatible Websites for all GEF IW projects**: *Presentation of status report and schedule from UNEP-IW:LEARN, including update on customizable "model" project Web site.* [INPUT: List of projects requesting assistance w/status of response/development/deployment of updated sites, provided by SK]
- B1.2: Update on Africa plans w/InWent
- B2.1: LME Economic Valuation workshop in Cape Town in November?
- B3: SC approval of new **inter-project exchange proposals**, suggestions for potential exchanges (hosts or visitors, based on their needs &/or *IW Experience Notes* interests?)
- C2: **IWC2** timing, venues and agenda framework (w/GETF)
- D1: Update on aligning **SEA-RLC** for proactive demand-driven support (by SK), consultancy reports, and role in PEMSEA Congress planning, etc.
- D2: Update on plans with **GWP-Med**, report from Mish regarding progress on various European activities
- E1: Evolving IW:LEARN M&E and sustainability strategies in GEF4+
- E2: Finalizing IW:LEARN role at **3rd Quarter outreach events** - GEF Assembly (iwlearn.net and IW Bridges displayed?) and GPA IGR-2 meeting (updated activity description, exhibit - w/ or w/o Strategic Partnerships)
- E2: *Further review progress and plans for IW Experience Notes* (e.g., Technical Notes could be annex to ENs, w/all annexes & references clickable w/in subtext of EN)
- E2: Discussion of dissemination strategy for newly produced *Communication for Results* guidance (from first 2006 multi-project exchange) and LME Governance Handbook