

AGENDA

IW:LEARN Steering Committee meeting 19 April 2007, Washington D.C.

Time	Agenda item	Outputs/Expected Decisions
09:00-09:15	Introduction of participants	
09:15-09:45	Meeting objectives and background documentation related to MTE response	Meeting structure and expected outcome clarified
09:45-10:15	Project governance, management and coordination issues from MTE	Reporting and communication lines clarified and improved
10:15-10:30	Strengthening the TWM knowledge contents of the IW:LEARN website, in particular the inputs from components B, C and D	Guidance and ideas on how this can be achieved
10.30-12.00	2007 Work plan, key targets and timeline and progress report on the First Quarter	Consideration and approval of 2007 work plan
<i>12:00-13:00</i>	<i>Lunch break</i>	
13:00-14:30	UNEP IW:LEARN components beyond 2007: activities, budget and co-financing	Agreement on the UNEP components beyond December 2007; clarified project financial status and approved budget; and SC guidance on project sustainability
14:30-14:45	Steering Committee decision on extension of the UNEP IW:LEARN project component	Steering Committee decision on extension of UNEP project component
14:45-15:00	Project Evaluation	Clarification of UNEP evaluation procedures
15:00-15:15	Any issues for the June 2007 Steering Committee meeting	Clear guidance to UNEP in preparation of the next meeting
15:15-15:30	AOB	