



United Nations
Environment Programme



Global Environment
Facility

UNEP-GEF WIO-LaB PROJECT

*ADDRESSING LAND BASED ACTIVITIES
IN THE WESTERN INDIAN OCEAN*



REPORT OF THE 5th MEETING OF THE STEERING COMMITTEE

Mauritius 23rd May 2008

First published in Kenya in 2008 By the United Nations Environment Programme.

Copyright © 2008, United Nations Environment Programme

This publication may be reproduced in whole or in part and in any form for educational or non-profit purposes without special permission from the copyright holder provided acknowledgement of the source is made. UNEP would appreciate receiving a copy of any publication that uses this publication as a source.

No use of this publication may be made for resale or for any other commercial purpose without prior permission in writing from the United Nations Environment Programme.

Nairobi Convention Secretariat
UNEP/GEF WIO-LaB Project Management Unit
United Nations Environment Programme
United Nations Avenue, Gigiri,
P.O Box 47074, Nairobi, Kenya
Tel: +254 020 7621248/7621270
Fax: + 254 020 7623203
Email: wiolab@unep.org
Website: <http://www.wiolab.org>

DISCLAIMER:

The contents of this report do not necessarily reflect the views and policies of UNEP or the GEF. The designations employed and the presentations do not imply of any opinion whatsoever on the part of the UNEP, or of the GEF, or of any cooperating organization concerning the legal status of any country, territory, city or area, of its authorities, or of the delineation of its territories or boundaries.

The report was prepared by Dr. Johnson U. Kitheka and Dr. Peter Scheren of the UNEP-GEF WIO-LaB Project Management Unit.

For citation purposes this document may be cited as:

UNEP, 2008. Addressing Land-based Activities in the Western Indian Ocean. Report of the Fifth Meeting of the Steering Committee. UNEP/GEF/WIO-LaB/PSC.5/2008

EXECUTIVE SUMMARY

The Fifth meeting of the UNEP-GEF WIO-LaB Project Steering Committee was held in Mauritius on 23rd May 2008. The meeting was hosted by the Ministry of Environment and National Development Unit, which is also the National Focal Point Institution for Mauritius.

The meeting was attended by the National Focal Points of the Nairobi Convention as well the representatives of the Implementing Agency of the WIO-LaB Project - UNEP (i.e. Division of the Global Environment Facility-UNEP/GEF and the Global Programme of Action for the protection of the Coastal and Marine Environment from Land-based Activities-UNEP/GPA), the Nairobi Convention Secretariat, Non-Governmental Organizations as well as a representative of the UNDP/GEF Agulhas and Somali Current Large Marine Ecosystems Project (ASCLME) and the Regional Programme for the Sustainable Development of the Coastal Zone of the Indian Ocean Countries (ReCoMaP). A representative of Somalia attended the meeting as an observer.

The main objectives of the 5th meeting of the WIO-LaB Project Steering Committee were as follows:

- Review progress made in the implementation of project activities at both national and regional levels;
- Review progress made in the implementation of recommendations of the Mid-Term Review including the Management Responses prepared by the WIO-LaB Project Management Unit in collaboration with the key project partners;
- Review progress made in the preparation of the Transboundary Diagnostic Analysis (TDA) and arrangements made for initiation of a regional process for formulation of the WIO-LaB Strategic Action Programme (SAP) as well as for the final negotiations and eventual adoption and ratification of the new Land-based Activities and Sources Protocol (LBSA) for the Nairobi Convention;
- Review the financial expenditure of the project for the calendar year 2008 and approve the work plan and budget for the year 2008 and beyond and;
- Discuss opportunities for further enhancement of the implementation of all remaining project activities.

The decisions and recommendations of the committee which also represent the outcomes of the meeting are presented in the following section.

RESUME ANALYTIQUE

La 5ème Réunion du Comité directeur du Projet WIO-LaB PNUE-FEM s'est tenue à Maurice le 23 mai 2008. La réunion était organisée par le Ministère de l'Environnement et l'Unité de développement national qui est aussi l'institution point focal national pour Maurice.

Y ont assisté les points focaux nationaux de la Convention de Nairobi ainsi que les représentants de l'agence de mise en œuvre du Projet WIO-LaB – le PNUE (à savoir la Division du Fonds pour l'environnement mondial-PNUE/FEM et le Programme d'action mondial pour la protection de l'environnement marin et côtier contre les activités terrestres (PNUE/PAM), le Secrétariat de la Convention de Nairobi, des organisations non gouvernementales ainsi qu'un représentant du Projet sur les grands écosystèmes marins d'Agulhas et de la Somalie (ASCLME) et le Programme régional pour la gestion durable des zones côtières de l'océan Indien (ReCoMaP). Un représentant de la Somalie y était présent en tant qu'observateur.

Les objectifs principaux de la 5ème Réunion du Comité directeur du Projet WIO-LaB étaient les suivants :

- Examiner l'état d'avancement de la mise en œuvre des activités du projet aux niveaux national et régional ;
- Examiner l'état d'avancement de la mise en œuvre de recommandations de l'examen à moyen terme, y compris les interventions de gestion préparées par l'Unité de gestion du Projet WIO-LaB en collaboration avec les partenaires clés du projet ;
- Examiner l'état d'avancement au niveau de la préparation de l'Analyse diagnostique transfrontalière (ADT) et les arrangements pris pour le démarrage d'un processus régional de formulation du Programme d'action stratégique WIO-LaB (PAS) ainsi que pour les négociations finales ainsi que l'adoption et la ratification du Protocole sur les activités et sources de pollution terrestres (LBSA) à la Convention de Nairobi ;
- Examiner les dépenses financières du projet pour l'année calendaire 2008 et approuver le plan de travail et le budget pour l'année 2008 et au-delà ; et
- Débattre des opportunités d'améliorer davantage la mise en œuvre de toutes les activités restantes du projet.

Les décisions et recommandations du Comité qui représentent également les résultats de la réunion sont présentées au point suivant.

THE DECISIONS AND RECOMMENDATIONS OF THE STEERING COMMITTEE

The fifth meeting of the UNEP-GEF WIO-LaB Project Steering Committee, held in Mauritius on 23rd May 2008, having taken into consideration the progress made in the implementation of the UNEP-GEF WIO-LaB Project since 2005 and also taking into considerations the decisions of the previous meetings of the Steering Committee held in Tanzania (2005), Kenya (2006), Seychelles (2007) and Johannesburg (2007) made the following decisions and recommendations:

1. *Noted* with appreciation the report prepared by the WIO-LaB Project Management Unit (PMU) on the progress made in the implementation of the project activities in the WIO Region.
2. *Noted* the satisfactory progress made by participating countries in the implementation of various project activities and *urged* all National Focal Point Institutions to expedite the implementation of pending activities.
3. *Noted* with appreciation the satisfactory progress made by the WIO-LaB Project Management in the implementation of the management responses/recommendations of the Mid-Term Review of the WIO-LaB Project.
4. *Urged* all participating countries to commit themselves in delivering all the expected outputs (as indicated in various MOUs) by the end of June 2009.
5. *Urged* all countries that are yet to finalize their demonstration project documents to fast-track the finalization of these documents and signing of MOUs by 30th June 2008.
6. *Urged* countries that have not yet submitted projects on the Small Grants Programme (SGP) to expedite the process of selection of projects and submit the same to the PMU by 30th August 2008.
7. *Appreciated* the capacity building efforts in Municipal Wastewater Management (MWWM) as undertaken by UNEP/GPA in collaboration with Nairobi Convention/WIO-LaB Project and *urged* all countries to further commit themselves in facilitating the hosting of the MWWM Training in their countries.
8. *Considered* and *approved* the WIO-LaB Project budget for the year 2008 and *reviewed* the Report on the financial expenditure of the WIO-LaB Project in the year 2007, presented by the WIO-LaB Project Management Unit and requested the PMU to prepare a report detailing project expenditures to date, committed funds and a strategy on how to realistically utilize the remaining funds taking into consideration that various projects will have to be completed by 30th June 2009.
9. *Considered* and *approved* the WIO-LaB Project work plan for the year 2008, as prepared by the WIO-LaB Project Management Unit and called for expedited implementation of the approved work plan taking due considerations the recommendations made by the Steering Committee.
10. *Noted* with appreciation the progress made in the preparation of the WIO-LaB Transboundary Diagnostic Analysis (TDA) and *recommended* that the process of coordination and nomination of members) of the WIO-LaB SAP Drafting Team be coordinated closely with the governments of participating countries, and further agreed

that the nominations will be forwarded by Governments to the PMU by 15th of June 2008. It was also agreed the PMU will circulate the TORs for the SAP Drafting Team.

11. *Noted* with appreciation the progress made in the finalization of the draft Protocol on Land-Based Sources and Activities of the Nairobi Convention (the draft LBSA Protocol) and agreed on the proposed strategy for final negotiation, adoption and ratification of the protocol by the Contracting Parties to Nairobi Convention.
12. *Welcomed* the participation of Somalia in the meeting as an observer and reinforced the call made during the 4th meeting of the Steering Committee for concerted efforts to be made in order to assist Somalia participate more actively in the Nairobi Convention activities.
13. Thanked the Government of Mauritius, and in particular the Ministry of Environment and National Development Unit for hosting the three UNEP meetings, namely (1) UNEP-GEF WIO-LaB Project Steering Committee meeting, (2) the Nairobi Convention Bureau meeting and (3) UNEP/GPA Eastern Africa training workshop on Mainstreaming Coastal and Marine Environmental Management Issues in the National Planning and Budgetary Processes.

Done in Mauritius on 23rd May 2008.

LES DECISIONS ET RECOMMANDATIONS DU COMITE DIRECTEUR

Après avoir examiné l'état d'avancement de la mise en œuvre du Projet WIO-LaB PNUE-FEM depuis 2005 et tenu compte des décisions des réunions précédentes du Comité directeur en Tanzanie (2005), au Kenya (2006), aux Seychelles (2007) et à Johannesburg(2007), la 5ème Réunion du Comité directeur du Projet WIO-laB, qui a eu lieu à Maurice le 23 mai 2008, a pris les décisions et émis les recommandations suivantes :

1. Noté avec appréciation le rapport préparé par l'Unité de gestion du Projet WIO-LaB (UGP) sur l'état d'avancement de la mise en oeuvre des activités du projet dans la région de l'OIO.
2. Noté les progrès satisfaisants réalisés par les pays participants au niveau de la mise en œuvre des diverses activités du projet et a encouragé toutes les institutions point focal national a accélérer la mise en œuvre des activités en souffrance.
3. Noté avec appréciation les progrès satisfaisants réalisés par l'Unité de gestion du Projet WIO-LaB au niveau de la mise en œuvre des interventions de gestion et des recommandations de l'examen à moyen terme du Projet WIO-LaB.
4. Encouragé tous les pays participants à s'engager à produire tous les résultats escomptés (comme indiqué dans les divers protocoles d'accord) pour fin juin 2009.
5. Encouragé tous les pays qui doivent encore finaliser leurs documents de projet de démonstration d'accélérer ce processus et de signer les protocoles d'accord pour le 30 juin 2008.
6. Encouragé les pays qui n'ont pas encore soumis de projets dans le cadre du Programme de microfinancements (PMF) d'accélérer le processus de sélection des projets et de les soumettre à l'UGP pour le 30 août 2008.
7. Apprécié les efforts de renforcement des capacités de gestion des eaux usées municipales (EUM) entrepris par le PNUE/PAM en collaboration avec la Convention de Nairobi/Projet WIO-LaB et encouragé tous les pays à faciliter davantage l'organisation de formations en gestion des EUM sur leurs territoires respectifs.
8. Examiné et approuvé le budget du Projet WIO-LaB pour l'année 2008 et examiné le Rapport sur les dépenses financières du Projet WIO-LaB en 2007, présenté par l'Unité de gestion du Projet WIO-laB ; et demandé à l'UGP de préparer un rapport établissant le détail des dépenses du projet en date, les fonds engagés et une stratégie à savoir comment utiliser de manière réaliste les fonds excédentaires en tenant compte du fait que divers projets devront être terminés pour le 30 juin 2009.
9. Considéré et approuvé le plan de travail du Projet WIO-LaB pour l'année 2008 préparé par l'Unité de gestion du Projet WIO-LaB et demandé l'accélération de la mise en œuvre du plan de travail approuvé en tenant compte des recommandations émises par le Comité directeur.
10. Noté avec appréciation l'état d'avancement de la préparation de l'Analyse diagnostique transfrontalière (ADT) et recommandé que le processus de coordination et de nomination des membres de l'Equipe rédactionnelle du PAS WIO-LaB soit coordonné en collaboration étroite avec les gouvernements et les pays participants, et convenu que les nominations seraient communiquées par les gouvernements à l'UGP pour le 15 juin 2008. Il a aussi été convenu que l'UGP ferait circuler des TdR pour l'Equipe rédactionnelle du PAS.

11. Noté avec appréciation les progrès réalisés au niveau de la finalisation de l'avant-projet du Protocole sur les activités et sources de pollution terrestres à la Convention de Nairobi (l'avant-projet du Protocole LBSA) et accepté la stratégie proposée pour les négociations finales, l'adoption et la ratification du Protocole par les parties contractantes à la Convention de Nairobi.
12. Apprécié la participation de la Somalie à la réunion en tant qu'observateur et a insisté quant à l'appel fait lors de la 4ème Réunion du Comité directeur pour que des efforts concertés soient faits en vue d'aider la Somalie à participer plus activement aux activités de la Convention de Nairobi.
13. Remercié le gouvernement mauricien et en particulier le Ministère de l'Environnement et l'Unité de développement national pour avoir organisé les trois réunions du PNUE, à savoir (1) la Réunion du Comité directeur du Projet WIO-LaB, (2) la Réunion du Bureau de la Convention de Nairobi et (3) l'Atelier de formation de l'Afrique de l'Est PNUE/PAM sur l'intégration des questions de gestion de l'environnement marin et côtier dans les processus nationaux de planification et budgétaires.

Rédigé à Maurice le 23 mai 2008

TABLE OF CONTENTS

1.	OPENING OF THE MEETING	8
1.1	INTRODUCTION OF THE STEERING COMMITTEE MEMBERS	8
1.2	OPENING STATEMENTS:	8
1.3	WELCOME ADDRESS BY GUEST OF HONOUR	9
2.	ORGANIZATION OF THE MEETING	10
3.	ADOPTION OF THE AGENDA	10
4.	REPORT ON PROGRESS MADE IN THE IMPLEMENTATION OF ACTIVITIES IN THE CALENDAR YEAR 2007	10
4.1	OVERVIEW OF NATIONAL PROJECT IMPLEMENTATION)	10
4.2	PRESENTATION OF THE 2007 ANNUAL PROJECT REPORT	13
4.3	UPDATE ON THE STATUS OF IMPLEMENTATION OF MANAGEMENT RESPONSES TO THE MID-TERM PROJECT REVIEW	13
4.4	DISCUSSIONS ON OPPORTUNITIES FOR FURTHER ENHANCEMENT OF PROJECT IMPLEMENTATION	13
4.5	SUMMARY OF DISCUSSION ON THE IMPLEMENTATION OF THE PROJECT	13
5.	WORK PLAN FOR THE CALENDAR YEAR 2008	14
5.1	PROPOSED PROJECT WORK PLAN AND ACTIVITIES FOR THE CALENDAR YEAR 2008	14
5.2	WORK PLAN AND STRATEGY FOR TDA/SAP FINALIZATION AND ADOPTION	15
5.3	WORK PLAN AND STRATEGY FOR FINALIZATION, ADOPTION AND RATIFICATION OF THE LBSA PROTOCOL	17
5.4	FINANCIAL ALLOCATIONS FOR THE CALENDAR YEAR 2008	18
6.	ADOPTION OF THE DRAFT DECISIONS AND RECOMMENDATIONS	18
7.	ADMINISTRATIVE MATTERS AND ANY OTHER BUSINESS	18
8.	CLOSURE OF THE MEETING	19
	ANNEX 1: AGENDA	20
	ANNEX 2: LIST OF DOCUMENTS	21
	ANNEX 3: LIST OF PARTICIPANTS	22
	ANNEX 4: SUMMARY OF THE STATUS OF IMPLEMENTATION OF PROJECT ACTIVITIES	27
	ANNEX 5: OVERVIEW OF FINANCIAL PERFORMANCE IN THE YEAR 2007	30
	ANNEX 6: WORK PLAN FOR THE CALENDAR YEAR 2008	31
	ANNEX 7: BUDGET FOR THE YEAR 2008	32
	ANNEX 8: COMPARISON OF ORIGINAL VERSUS REVISED BUDGET ALLOCATIONS	34

1. OPENING OF THE MEETING

1.0 The meeting was called to order at 9.25 am by the representative of the Chair of the Bureau of Nairobi Convention, Ms. Dominique Ng, who is also the Director of Environment in the Mauritius Ministry of Environment and National Development Unit. Ms. Ng presided over the opening ceremony.

1.1 Introduction of the Steering Committee members

1.1.1 The representative of the Chair of the Bureau of Nairobi Convention, Ms. Dominique Ng, requested the delegates to introduce themselves. The list of delegates who attended the meeting is shown in document *UNEP/GEF/WIO-LaB/PSC.5/INF.2*.

1.2 Opening statements:

1.2.1 WIO-LaB Project Management Unit

1.2.1.1 Dr. Peter Scheren, the UNEP-GEF WIO-LaB Project Manager thanked the host country Mauritius for agreeing to host the meeting and for providing a very dedicated staff to assist in providing secretariat support during the meeting. He noted that the meeting will discuss the progress made by the project. He further noted that most of the activities are on track to achievement. He noted, however, that there were delays in certain activities, in particular the development of demonstration projects, and would be seeking guidance of the Steering Committee on the way forward. He hoped that activities that were initiated by the project would be sustained even after the WIO-LaB Project closes shop by the end of 2009.

1.2.1.2 Dr. Scheren also brought to the attention of the meeting the objectives of the GPA Eastern Africa Training Workshop on mainstreaming environmental issues at national level. He noted that part of the critical issues to be discussed will be important project outputs such as the SAP and LBSA Protocol for the Nairobi Convention, activities of which will need to be mainstreamed at national level.

1.2.1.3 Dr. Scheren also thanked the members of the Steering Committee for finding time from their busy schedule to come to the meeting.

1.2.2 UNEP/Nairobi Convention Secretariat

1.2.2.1 Mr. Dixon Waruinge, Programme Officer responsible for the Nairobi Convention also welcomed delegates to the meeting. He noted the importance of fast tracking the pending activities particularly the demonstration projects so that they are completed by the end of 2008. He noted that the WIO-LaB SAP would form the priority of the Nairobi Convention Work Programme for the coming years and beyond. In this regard he urged that the process of the finalization of SAP be fast-tracked so that SAP is delivered well before the end of 2009.

1.2.2.2 Mr. Waruinge urged the committee to provide guidance on how best the WIO-LaB SAP could be finalised and have it adopted so that the participating countries can start the implementation of agreed SAP activities.

1.2.2.3 Mr. Waruinge noted that good things are already happening in the WIO-LaB Project and noted in particular capacity building activities undertaken by the project (e.g. leadership development training, etc). He noted that these activities are highly appreciated by the government officials some of whom have now been promoted to senior policy making levels in their respective countries. He noted that in the demonstration projects, there are already processes for the replication of the projects despite the delays observed in their

development. He noted that such delays have made it possible for the projects to be well understood at national level and this has increased not only the ownership of activities but has also increased possibility of replication of project activities at national level.

1.3 Welcome address by guest of honour

1.3.1 Mr. Sateaved Seebaluck, the Permanent Secretary in the Ministry of Environment and National Development Unit on behalf of the Minister of Environment and on his behalf, as Chairman of The Nairobi Convention Bureau, welcomed all members of the Steering Committee to the Fifth Meeting of the UNEP/ GEF WIOLaB Project Steering Committee at La Plantation Hotel in Mauritius.

1.3.2 Mr. Seebaluck also took the opportunity to specifically thank the staff of UNEP for their efforts to ensure that the committee is able to meet and come up with positive results.

1.3.3 Mr. Seebaluck noted that coastal and marine environment provides a number of valuable goods and services, which are vital for sustaining socio economic development and livelihoods of people in the Western Indian Ocean region and stressed on the critical importance of the coastal and marine environment in the Western Indian Ocean and Eastern African Regions and the threats being posed to it.

1.3.4 He noted that the present global challenges such as food security, energy crisis, the cutthroat competition arising from trade liberalization, among others, are compelling countries to gear their economic activities towards those sectors where they have comparative advantage. These include the tourism, agro- industry and fisheries and aquaculture, all of which rely on the health of coastal and marine environment. On the other hand, it is also obvious that in order to sustain economic growth, reduce poverty while ensuring a satisfactory quality of life of their peoples, countries will continue to bring under more pressure coastal and marine resources from both land-based and sea based activities. The situation may be worsened as climate change further accentuates vulnerabilities as noted by a recent report of the UNEP-WMO Inter-Governmental Panel on Climate Change (IPCC).

1.3.5 Mr. Seebaluck further noted that unless countries intelligently plan and manage their coastal and marine assets, they shall be responsible for causing irreversible damages to them and thereby jeopardize their socio-economic development and eventually their very own survival. He noted that there can be no sustainable development without environmental sustainability.

1.3.6 Mr. Seebaluck noted the importance of the WIO-LaB project noting that through its activities it has helped to consolidate interventions from a regional perspective in participating countries towards the protection, conservation and sustainable management of the coastal and marine resources that are shared in the region. He noted that he was aware that a number of outputs that have been achieved by the project and that much of the thrust, although with a late start in certain countries, are now on implementation of the demonstration projects. The formulation of a Strategic Action Programme focused on land based sources and activities will be one of the major outputs of the project and would inject new blood in the Nairobi Convention.

1.3.7 Mr. Seebaluck further urged countries to start looking at the post WIO-LaB project noting the need to reflect on how to sustain the momentum and platform developed so far, while identifying the individual, institutional and systemic capacities and resources that would be required. It is only then that countries can hope to attract further cooperation from traditional partners and build new partnerships for the sustainable development of the WIO region.

1.3.8 Mr. Seebaluck took the opportunity to recognize the generous contribution of GEF, the Government of Norway and UNEP to the WIO-LaB project. He also acknowledged the constructive contribution of other key regional and international partners to the realization of the objectives of the WIO-LaB project and looked forward to their continued support.

1.3.9 Mr. Seebaluck finally wished all participants fruitful deliberations and also wished all international participants and Resource Persons a pleasant stay in Mauritius and a safe trip back home.

2. ORGANIZATION OF THE MEETING

2.1 The representative of the Chair of the Bureau of Nairobi Convention, Ms. Dominique Ng introduced the above mentioned agenda item and requested delegates to elect the Chair and the Rapporteur of the meeting.

2.2 For the post of the Chair of the meeting, Mauritius was unanimously elected following the proposal from Madagascar and secondment by South Africa. Ms. Dominique Ng accepted to chair the meeting on behalf of Mauritius.

2.3 For the position of the Rapporteur of the meeting, Kenya was unanimously elected following the proposal from the Madagascar and secondment from Tanzania. Mr. Stephen Katua, the representative of Kenya accepted to be the Rapporteur on behalf of Kenya. The Rapporteur worked with the WIO-LaB Project Secretariat at the meeting to prepare the decisions and recommendations of the meeting that are presented at the beginning of this report.

3. ADOPTION OF THE AGENDA

3.1 Following the above opening statements made by the representatives of UNEP and Mauritius and the election of the offices of the meeting, the Chair introduced the above mentioned agenda item and requested delegates to propose any changes to the provisional agenda prepared by the WIO-LaB Project Management Unit. However, there were no requested changes or inclusions and the provisional agenda was adopted without amendments. The final version of the agenda is presented in this report as Annex 1.

4. REPORT ON PROGRESS MADE IN THE IMPLEMENTATION OF ACTIVITIES IN THE CALENDAR YEAR 2007

4.0.1 The Chair invited the National Focal Points to present their reports on the implementation of the various project activities at national level. Thereafter, she invited Dr. Peter Scheren, the WIO-LaB Project Manager to present the overall report on the progress made in the implementation of various project activities in the calendar year 2007.

4.0.2 Dr. Peter Scheren took the opportunity to present a short overview of the main issues that will be covered during the meeting. Thereafter he presented the guidelines that the Focal Points were required to adhere to while preparing their reports on the status of implementation of various activities in their countries.

4.1 Overview of national project implementation)

4.1.1 The National Focal Points of countries participating in the implementation of the WIO-LaB Project presented statements on the status of implementation of various project

activities in their countries. Their reports were based on the guidelines that were prepared by the WIO-LaB PMU.

Kenya

4.1.2 Mr. Stephen Katua, the National Focal Point for Kenya who is also the Deputy Director responsible for Freshwater, Coastal and Marine Programme of the National Environment Management Authority (NEMA) in Kenya presented a report on the implementation of various project activities in Kenya. He reported that most of the activities are proceeding well and satisfactory progress has been made in the implementation of most of the activities.

4.1.3 With regard to lessons learnt, he reported that these are feeding into the development of the Integrated Coastal Zone Management (ICZM) Strategy/plan for Kenya. He noted that since most of the activities are still ongoing, there are still learning lessons that are emerging as projects are being implemented.

Mozambique

4.1.4 Mr. Manuel Victor Poio reported on behalf of Dr. Polycarpo Napica, the National Focal Point and the National Director of Environment in the Mozambique Ministry for Coordination of Environmental Affairs (MICOA). In his report, Mr. Poio reported that good progress has been made in the implementation of various activities in Mozambique.

Tanzania

4.1.5 Eng. Melania Sangeu, who is also a Senior Environment Officer reported on the progress made in the implementation of various activities in Tanzania on behalf of Eng. Bonaventure Baya, the Director-General of the Tanzania National Environment Management Council (NEMC). In her presentation she also reported that good progress is being made in Tanzania with regard to the implementation of various project activities.

South Africa

4.1.6 Mr. Mangcu Chumani, the Director - Integrated Coastal Management in the South Africa's Department of Environmental Affairs and Tourism (DEAT) and Ms. Albertus-Stanley Feroza, the Assistant - Director in DEAT reported on the progress made in the implementation of activities in South Africa. The committee was informed that project activities in South Africa will now be better coordinated since a dedicated Focal Point has been appointed to follow-up on project activities.

4.1.7 Mr. Mangcu also informed the meeting that South Africa's Coastal Management Bill has been adopted by the National Assembly and will be an important legislation for controlling development within the South Africa's coastal zones.

4.1.8 He also briefed the meeting on the protracted process of deciding on the implementation of South Africa's demonstration project noting that there were some serious concerns among the stakeholders and the Department of Environmental Affairs and Tourism (DEAT) is trying to resolve them in collaboration with the concerned stakeholders.

4.1.9 Mr. Mangcu noted that one of the options of trying to resolve the conflicts among stakeholders is to secure land from Mr. Wilmot, the owner of the land where the demonstration project is supposed to be implemented. He noted that if this would not be possible, then DEAT will have to come up with another demonstration project. He promised to convey the decision of DEAT to the WIO-LaB Project Management Unit by end of June 2008.

4.1.10 With regard to the acquisition of alternative land for the demonstration project, it was noted that WIO-LaB Project would not be in a position to assist and it would be the responsibility of the government of South Africa to buy such land. It was also pointed out that

whatever is proposed should take into consideration the timelines for the WIO-LaB Project that will be expected to terminate by the end of 2009. South Africa was advised to embark on the preparation another demonstration project to be submitted to the PMU by the end of June 2008 should the first option of securing the private land fail.

Madagascar

4.1.11 Ms. Chantal Andrianarivo, Chef de Cellule Recherche et Biodiversité Association Nationale pour la Gestion Des Aires Protégées (ANGAP) presented a report on the implementation of project activities in Madagascar. She reported that implementation of various project activities was proceeding satisfactorily in Madagascar.

4.1.12 Ms. Chantal Andrianarivo also expressed concern that the lead agency for coastal and marine environment was not yet clear in Madagascar and this tended to complicate the mainstreaming processes. She informed the committee that activities on coastal and marine environment were spread over various Ministries such as Fisheries and Environment including also the Prime Minister's Office.

4.1.13 Ms. Andrianarivo sought information on whether the second demonstration project submitted by Madagascar can be funded by the WIO-LaB Project. It was however noted by the Project Manager that this would not be possible, but arrangements can be made to link the project with other partners such as Aqua for All. It was noted that Aqua for All was already looking for projects to fund as part of the year of sanitation.

Seychelles

4.1.14 Mr. Alain De Comarmond, Director in the Seychelles Ministry of Environment, Natural Resources and Transport presented a report on behalf of the Seychelles National Focal Point. He also reported that progress in the implementation of various project activities is proceeding well in Seychelles.

Comoros

4.1.15 Mr. Farid Anasse who is the Chef de Département de Système d'Information Géographique et Aide à la Prise de Décision, in the Ministère de l'Agriculture, de la Pêche et de l'Environnement and also the Comoros Point Focal Point of Nairobi Convention reported on the progress made in the implementation of various project activities in the Comoros.

4.1.16 Mr. Farid Anasse also informed the meeting that changes in exchange rate was affecting the budget of some of the project activities and requested for information as to whether the WIO-LaB project would provide additional funds to cater for losses due fluctuation in exchange rate. He noted that the local communities cannot pay for the difference. However, the Project Management noted that this would not be possible and the only option is cut down on some of the activities or increase co-financing contribution.

Mauritius

4.1.17 Mr. Jogeewar Seewoobaduth, the Divisional Environment Officer in the Mauritius Ministry of Environment and National Development Unit reported on the progress made in the implementation of activities in Mauritius. He reported that satisfactory progress has been made in most of the activities. He acknowledged the support received from the project.

4.1.18 He noted that Mauritius has already learnt a number of lessons through implementation of various WIO-LaB Project activities. These include (1) Other sectors do not consider environment to be a priority, hence there is a need for mainstreaming in order to raise awareness and change this attitude, (2) wide consultation is necessary for implementation of demonstration projects and such consultation should begin early enough and (3) ecosystem-management is still weak in Mauritius.

4.2 Presentation of the 2007 annual project report

4.2.1 This session was chaired by Mr. Jogeewar Seewoobaduth, the Divisional Environment Officer in the Mauritius Ministry of Environment and National Development Unit

4.2.2 The chair invited the WIO-LaB Project Manager to present a summary of the Annual Report for 2007, as presented in document *UNEP/GEF/WIO-LaB/PSC.5/5*. The committee took note of the Annual Report for the year 2007.

4.3 Update on the status of implementation of Management Responses to the Mid-term Project Review

4.3.1 The WIO-LaB Project Manager Dr. Peter Scheren briefed the meeting on the progress made in the implementation of the recommendations of the Mid-Term Review (MTR) including the management responses. He noted that most of the recommendations have either been implemented or are in the process of being implemented. The committee took note of the progress that had been made so far and urged for accelerated implementation of the pending recommendations of the MTR.

4.4 Discussions on opportunities for further enhancement of project implementation

4.4.1 The chair introduced this agenda item and requested the National Focal Points to present their cases or challenges they face in completing their projects. However they were no contributions from the floor since most of the pertinent issues had been covered in the presentation of reports on the implementation of various activities in participating countries.

4.4.2 The Chair took this opportunity to thank WIO-LaB Project, Nairobi Convention Secretariat and GPA Coordination Office for providing support to participating countries. He noted that the support had indeed helped in catalysing and facilitating dialogue at national and regional levels. He noted that activities of the WIO-Lab project will help countries to leverage additional projects. He also noted that participating countries were on the path of achieving what their targets as it was clearly evident from reports submitted by the National Focal Points.

4.5 Summary of discussion on the implementation of the project

4.5.1 The following are key elements of discussions that took place under agenda items 4.1 to 4.4:

- An appeal was made for the various national reports prepared by experts in participating countries to be made available in the WIO-LaB Project Website or the Clearing House Mechanism for the Nairobi Convention so that they can be accessible to a wider audience. In particular, it was noted that such reports will also feed into the process for the formulation of the ASCLME SAP.
- South Africa was urged to decide as soon as possible on the way forward with regard to the implementation of their demonstration project. The decision to be taken by South Africa should be consistent with the overall objective of the WIO-LaB Project in as far as demonstration projects are concerned and should take into consideration the timelines of the WIO-LaB Project.
- The Project Management Unit was urged to compile lessons learnt in the implementation of various activities at both national and regional levels. It was noted that even delays and failures are lessons to be learnt.

- WIO-LaB Project has no additional funds for supporting additional demonstration projects but can link countries with other potential donors such as Aqua for All. There was a suggestion that countries should also try to contact donors directly.
- There was also a suggestion that the developed demonstration projects that could not be funded by the WIO-LaB Project could form a package that can be presented to other partners with a view to having them implemented as part of the WIO-LaB SAP.
- The Annual Report for the WIO-LaB Project should only detail activities that have been implemented in a particular year, and should not report on the implementation of all the activities that have been implemented by the project since its inception.
- With regard to the changes in exchange rate and its implication on the budgets of the demonstration projects in countries like Comoros, countries were urged to consider down-scaling some of the activities and also to increase their co-financing contributions. It was noted that the WIO-LaB Project is not in a position to provide additional resources to cater for fluctuations in exchange rates.
- Countries that have not finalized their demonstration projects (in particular South Africa) should do so by 30th June 2008. The modalities for the approval of the same by the Steering Committee will be through electronic communication as per the decision reached during the 3rd meeting of the committee.

5. WORK PLAN FOR THE CALENDAR YEAR 2008

5.0.1 The Chair invited the WIO-LaB Project Manager, Dr. Peter Scheren to present the Work Plan for the year 2008 as well as plans for the finalization of the WIO-LaB Transboundary Diagnostic Analysis (TDA) and the Strategic Action Programme (SAP). The following sections provide details on the presentations made and the ensuing discussions.

5.1 Proposed project work plan and activities for the calendar year 2008

5.1.1 Dr. Peter Scheren, the WIO-LaB Project Manager presented the work plan for the year 2008 as presented in document *UNEP/GEF/WIO-LaB/PSC.5/* that was also distributed to the members of the Steering Committee in advance of the meeting.

5.1.2 Dr. Scheren highlighted the main activities that would be undertaken in the year 2008. Details of the specific activities to be implemented are provided in the Work plan that is presented in this report as Annex 5.

5.1.3 The Project Manager informed the committee that the PMU has prepared a costed Work Programme and noted that each country has a budget for implementation of various activities. He assured the committee that the work plan is realistic and aims at achieving certain specific outputs. He urged the Focal Points to re-dedicate themselves so that the aims of the project are achieved as planned.

5.1.4 Following the presentation by the Project Manager, the Chair opened the floor for members of the Steering Committee to discuss and/or seek clarification on the presented work plan. The following are the key elements of the discussions that followed.

5.1.5 Members sought more information on the funds committed for ongoing activities as well as the proportion of funds remaining and whether the remaining funds will be able to cater for all the remaining activities. The committee requested the WIO-LaB Project

Management Unit to prepare a detailed report on expenditures up to date including committed funds and a strategy on how to realistically utilize the remaining funds for the remainder of the project period (with most activities to be completed by 30th June 2009).

5.1.6 The Officer-in Charge of the Global Programme of Action for the protection of the marine environment from land-based activities (GPA), Dr. Anjan Datta sought commitment of the National Focal Points with regard to the participation of their countries in the UNEP/GPA/UNESCO/IHE Training on Municipal Wastewater Management (MWWM). He noted that this is an important capacity building programme that is supplementing the efforts of the WIO-LaB Project. However, he regretted that response in some of the target countries in the WIO Region has been rather poor. He urged the National Focal Points to help in identifying suitable national institutions that would be contacted to host the training programme in their respective countries.

5.1.7 The Focal Point of Tanzania, Eng. Melania Sangeu expressed the commitment of the National Environment Management Council (NEMC) of Tanzania to host the UNEP/GPA/UNESCO/IHE MWWM Training in Tanzania. She noted that two resource persons who will lead the training in Tanzania have already been identified and have participated in the Training of Trainers that was held in Nairobi in April 2008. She also reported that Tanzania has already identified two coastal region municipalities that will be involved in the training.

5.1.8 The Focal Point of Madagascar, Ms. Chantal Andrianarivo reported that Madagascar is also committed to hosting the UNEP/GPA/UNESCO/IHE MWWM Training in Madagascar and already a resource person based at CNRE has been identified to participate in this programme. She reported that the identified resource person Mr. Yves Mong will be travelling to Ghana to participate in the Training of Trainers organized by the UNEP/GPA.

5.1.9 Following the above discussions, the Steering Committee appreciated the capacity building efforts in MWWM as undertaken by UNEP/GPA in collaboration with NCS/WIO-LaB Project and urged the target countries to further commit themselves in facilitating the hosting of the MWWM Training in their countries.

5.1.10 There was also a discussion on the implementation of the WIO-LaB Small Grants Programme (SGP). The Project Manager indicated that it has not been easy working within the framework of the GEF UNDP Small Grants Programme. He noted that in some countries, this cooperation is working well, but in others it has been a big challenge. So far, WIO-LaB SGP is in the process of being implemented in Mauritius, Kenya, Seychelles and Comoros. He urged the Focal Points to identify projects that should be funded and suggested that the committee comes up with the closing date for receipt of SGP proposals.

5.1.11 Following the above statement by the Project Manager, the Committee urged countries that have not yet submitted projects on the Small Grants Programme (SGP) to expedite the process of selection of projects and inform the PMU by 30th August 2008.

5.1.12 The committee finally approved the WIO-LaB Project work plan for the year 2008, as prepared by the WIO-LaB Project Management Unit and called for expedited implementation of the approved work plan taking due consideration of the recommendations made by the Steering Committee.

5.2 Work plan and strategy for TDA/SAP finalization and adoption

5.2.1 The WIO-LaB Project Manager updated the committee on the progress made in the preparation of the Transboundary Diagnostic Analysis and Strategic Action Programme (TDA and SAP) as well on the proposed steps for their finalization and

endorsement/adoption. Dr. Scheren highlighted the key decision that was reached by the countries during the 5th Conference of Parties of Nairobi Convention held in South Africa in November 2007. The COP-5 decision urged for the expedited completion/finalization and implementation of the TDA and SAP.

5.2.2 Following this presentation, the Chair opened the floor for discussion. The following are the key outcomes of the discussions that ensued.

5.2.3 There was a concern as to the justification of including members of the Nairobi Convention Bureau in the Regional Team that would be involved in drafting the WIO-LaB SAP. It was noted that members of the Bureau may lack drive, expertise and time to participate in the drafting of SAP. It was suggested that countries should consult at national level and make their own decisions as to the experts that they would like to be included in the SAP drafting Team. WIO-LaB Project Management Unit was requested to prepare the Terms of Reference of the SAP Drafting Team and circulate the same to the participating countries in order to allow them to nominate their representatives.

5.2.4 However, the Project Manager noted that the size of the SAP Drafting Team will need to be limited to a small team that will be fully dedicated to this activity. He noted that the activity would be quite involving as members will be expected to also to facilitate the SAP Stakeholders Workshop and to attend drafting meetings.

5.2.5 Mr. Dixon Waruinge, the Programme Officer responsible for the Nairobi Convention noted that WIO-LaB SAP will have to be adopted by the Governments of the participating countries in the WIO Region and in this regard it would be important to have people in the SAP Drafting Team who can convince their governments to adopt the priority activities that will be in the WIO-LaB SAP. He also noted the importance of including persons from the Civil Societies in the WIO Region particularly those that have major programmes in the WIO Region. He also urged that the Convention's Bureau be informed on the team that would be constituted by the PMU.

5.2.6 Following the above discussion, the Committee noted with appreciation the progress made in the preparation of the WIO-LaB Transboundary Diagnostic Analysis (TDA) and Strategic Action Programme (SAP) and directed that the process of nomination of members of the WIO-LaB SAP Drafting Team be coordinated closely with the governments of participating countries. The committee agreed that the nominations will be forwarded to the PMU by Governments of participating countries by 15th of June 2008.

5.2.7 The Project Director of the Agulhas and Somali Current Large Marine Ecosystem (ASCLME) Project implemented by UNDP took the opportunity to inform the Steering Committee that the Global Environment Secretariat (GEF) based in Washington DC, USA has requested ASCLME Project to organise a policy level meeting with the objective of discussing how to bring together the three GEF funded projects in the WIO Region, that includes UNEP/WIO-LaB Project and the Southwest Indian Ocean Fisheries Project implemented by World Bank (SWIOFP). He informed the meeting that the main goal of the meeting is also to discuss the whole concept of ASCLME Programme. He noted that the momentum built by the UNEP/WIO-LaB Project should be maintained and incorporated in the ASCLME Programme.

5.2.8 Dr. Rolph Payet, the Interim Coordinator of the Nairobi Convention and also the Special Adviser to the President of Seychelles on the Environment, reacting to the above noted that the WIO region countries had discussed the above matter before the coming of

the WIO-LaB Project and further discussions on the same subject took place in Cape Town during the GEF International Waters Conference. He noted that WIO-LaB Project came much earlier than the SWIOFP and ASCLME Projects and has its own objectives and targets to achieve before the end of 2009. He noted that WIO countries cannot be expected to be taken back to discuss what they wanted before the launch of the ASCLME Project.

5.2.9 Dr. Payet urged that all partners in the WIO Region including the national Focal Points of all GEF funded projects be involved in the policy meeting that the ASCLME Project is organizing. He also urged for this matter to be addressed systematically so as to avoid duplication of effort, noting in particular that governments in the WIO Region have limited capacity and it would not be in order for activities to be duplicated. He noted the importance of GEF Projects to focus in addressing the priorities of participating countries. In this regard, he urged that the GEF projects need to understand what the governments in the WIO Region are looking forward to. He noted a need for closer collaboration and integration of activities of various GEF Projects in the WIO Region.

5.2.10 The Chair, Mr. Jogeewar Seewoobaduth, who is also the Divisional Environment Officer in the Mauritius Ministry of Environment and National Development Unit also reacting to the statement by ASCLME Director noted that the UNEP-GEF WIO-LaB Project process will continue as planned. He also noted the need for the message delivered by Dr. David Vousden to be communicated to the Nairobi Convention Bureau which was supposed to meet immediately after the Steering Committee meeting.

5.2.11 Dr. Payet further noted the need for GEF Projects to avoid sending conflicting messages to countries in the WIO Region. He noted that ASCLME Project could learn a lot from the WIO-LaB Project outputs and repeating the WIO-LaB processes would send confusing messages to the participating countries. He also noted a need for a donor's conference and mobilizing resources through partnership in order for projects listed in the WIO-LaB SAP to be funded. He urged that this be an agenda of the next stakeholders meeting.

5.2.12 Mr. Dixon Waruinge noted that the SAP developed within the auspices of the WIO-LaB Project will be adopted by the governments of the participating countries. He welcomed the policy level meeting called by GEF and noted the WIO Region countries will benefit from it. He further noted that ASCLME Project should take advantage of the processes that are already rolling out under the auspices of the Nairobi Convention/WIO-LaB Project. He also informed the committee that there will be partnership building for the purpose of implementing the WIO-LaB SAP.

5.1.13 Dr. David Vousden clarified that his intention was to inform the WIO-LaB Steering Committee of the upcoming policy level meeting that has been called by GEF. He noted that GEF was concerned that the WIO-LaB SAP Process was well-advanced and this may complicate the whole idea of having an ASCLME Programme overall SAP for the WIO Region. Noting that the WIO-LaB SAP will be of great advantage for both the ASCLME and SWIOF Projects, he noted that it would not be possible to slow down the WIO-LaB SAP process. He concluded by noting that WIO-LaB SAP will be useful to the overall LME SAP that will be prepared under the auspices of the ASCLME Programme.

5.1.14 Dr. Vousden informed the committee that the policy level meeting will be held in October 2008.

5.3 Work plan and strategy for finalization, adoption and ratification of the LBSA Protocol

5.3.1 The Project Manager, Dr. Peter Scheren briefed the Steering Committee on the progress made in the finalization of Land-based Sources and Activities (LBSA) Protocol for

the Nairobi Convention including strategies for final negotiation and adoption. He informed the committee that a final technical negotiation workshop is scheduled to be held before the end of 2008 to discuss the protocol. The official adoption will subsequently be scheduled for April 2009, through a meeting of plenipotentiaries. This was according to the decision made by the contracting parties during the 5th COP that was held in Johannesburg, South Africa in November 2007.

5.3.2 Following the above presentation, the committee discussed and made the following decision.....*Noted* with appreciation the progress made in the finalization of the draft Protocol on Land-Based Sources and Activities of the Nairobi Convention (the draft LBSA Protocol) and agreed on the proposed strategy for final negotiation, adoption and ratification of the LBSA Protocol by the Contracting Parties to Nairobi Convention.

5.4 Financial allocations for the calendar year 2008

5.4.1 Dr. Peter Scheren, the WIO-LaB Project Manager presented the budget for the year 2008 whose details were presented in background document *UNEP/GEF/WIO-LaB/PSC.5/8* that is also presented as Annex 6. The committee was requested to consider and approve the budget.

5.4.2 Following the above presentation, the committee discussed the budget for the year 2008 and approved the WIO-LaB Project budget for the year 2008 as presented by the WIO-LaB Project Management and called for improvement in the expenditure of earmarked funds taking into consideration the rate of uptake and delivery of outputs by the participating countries. In this regard, the meeting requested a special financial report from the Project Management Unit which would detail the status of expenditures, committed funds and strategy for ensuring delivery.

6. ADOPTION OF THE DRAFT DECISIONS AND RECOMMENDATIONS

6.1 The chair introduced the above mentioned agenda item and requested the Rapporteur to present the draft decisions and recommendations of the Steering Committee. Mr. Stephen Katua representing the Kenya National Focal Point Institution, NEMA, presented the decisions and recommendations of the committee. The Rapporteur requested for concurrence from members of the Committee.

6.2 Following discussions on the draft decisions and recommendations presented, the Steering Committee adopted the decisions with amendments and urged for the same to be circulated to the members of the Committee. The final version of the decisions is presented at the beginning of this report.

7. ADMINISTRATIVE MATTERS AND ANY OTHER BUSINESS

7.1 The Chair requested members of the Steering Committee to raise any other matter that they would like to discuss before the closure of the meeting. However there was no any other matter to be discussed. The chair then requested the WIO-LaB Project management to brief the Committee on any administrative matters. Dr. Scheren made some few announcements related to logistical arrangements.

7.2 There was no discussion on the date and venue of the 6th meeting of the Steering Committee. Thus the WIO-LaB Project Management Unit would take a lead on this matter and consult appropriately with the National Focal Points with a view of organizing the 6th Meeting of the Steering Committee in May 2009. WIO-LaB PMU will thus inform the members of the committee on the date and venue of the next meeting once a decision has been reached on the same.

8. CLOSURE OF THE MEETING

8.1 The Chair invited the UNEP-GEF WIO-LaB Project Manager, Dr. Peter Scheren to make final closing remarks. Dr. Peter Scheren on behalf of the WIO-LaB Project Management and the Steering Committee expressed appreciation to the Government of Mauritius and in particular the Ministry of Environment and National Development Unit for hosting the Steering Committee meeting as well as the Nairobi Convention Bureau meeting and the UNEP/GPA Training Workshop on mainstreaming environmental issues at national level.

8.2 Dr. Scheren also thanked the Focal Points and their representatives for participating in the meeting and in particular for presenting comprehensive reports on the progress made by their countries in the implementation of various project activities.

8.3 The Chair, Mr. Jogeewar Seewoobaduth, on behalf of the Government of Mauritius and in particular the Ministry of Environment and National Development Unit thanked the delegates for their participation in the meeting and wished them well in the implementation of the pending activities. Noting that the WIO-LaB Project has now reached a critical stage in as far as the delivery of targeted outputs is concerned, he urged the members of the Steering Committee to fully commit themselves towards the finalization of the WIO-LaB SAP.

8.4 There being no other business, the Chair declared the meeting closed at 5.30 pm on 23rd May 2007.

Annex 1: Agenda

WIO-LaB Project Steering Committee

The Fifth Meeting

Mauritius, May 23rd 2008

AGENDA

1. Opening of the meeting
 - 1.1 Introduction of the Steering Committee members
 - 1.2 Opening statements:
- 8.1 Ministry of Environment and NDU
- 8.2 WIO-LaB Project Manager
- 8.3 UNEP/Nairobi Convention Secretariat
 - 1.3 Welcome addresses by guest of honour
2. Organization of the meeting (election and designation of Chairman and Rapporteur)
3. Adoption of the Agenda
4. Report on progress made in the implementation of activities in the calendar year 2007
 - 4.1 Overview of national project implementation (short presentations by NFPs)
 - 4.2 Presentation of the 2007 annual project report
 - 4.3 Update on the status of implementation of Management Responses to the Mid-term Project Review
 - 4.4 Discussions on opportunities for further enhancement of project implementation
5. Work plan for the calendar year 2008
 - 5.1 Proposed project work plan and activities for the calendar year 2008
 - 5.2 Work plan and strategy for TDA/SAP finalization and adoption
 - 5.3 Work plan and strategy for negotiation, adoption and ratification of the LBSA Protocol
 - 5.4 Financial allocations for the calendar year 2008
6. Adoption of the draft decisions and recommendations
7. Administrative matters
8. Any other business
9. Closure of the meeting

Annex 2: List of Documents

LIST OF DOCUMENTS DISTRIBUTED TO THE MEMBERS OF THE STEERING COMMITTEE

Background Documents

UNEP/GEF/WIO-LaB/PSC.5/1 Provisional Agenda

UNEP/GEF/WIO-LaB/PSC.5/2 Annotated Provisional Agenda

UNEP/GEF/WIO-LaB/PSC.5/3 Decisions and recommendations of the fifth Project Steering Committee meeting

UNEP/GEF/WIO-LaB/PSC.5/4 Summary of the status of implementation of project activities

UNEP/GEF/WIO-LaB/PSC.5/5 Annual Report for the year 2007

UNEP/GEF/WIO-LaB/PSC.5/6 Overview of financial performance in the year 2007

UNEP/GEF/WIO-LaB/PSC.5/7 Work plan for the year 2008

UNEP/GEF/WIO-LaB/PSC.5/8 Budget for the year 2008

UNEP/GEF/WIO-LaB/PSC.5/9 Comparison of original versus revised budget allocations

Information Documents

UNEP/GEF/WIO-LaB/PSC.5/INF.1 List of documents

UNEP/GEF/WIO-LaB/PSC.5/INF.2 Provisional List of Participants

Annex 3: List of Participants

COMOROS:	<p>Mr. Farid ANASSE Chef de Département SIG Point Focal National de la Convention de Nairobi Ministère de l'Agriculture de la Pêche et de l'Environnement BP 289 Moroni - CEFADER Union des Comores Tel +269 3327068 Fax +269 762428 Email: Convention_nairobi@comorestelecom.km Farid_anasse@yahoo.fr</p>
KENYA:	<p>Mr. Stephen KATUA National Environment Management Authority (NEMA) P. O. Box 67839 Nairobi, Kenya Tel: (254-20) 605531 Fax: (254-20) 608997 E-mail: stephenkatua@yahoo.com</p>
MADAGASCAR:	<p>Ms. Chantal ANDRIANARIVO Chef de Cellule Recherche et Biodiversité Association Nationale pour la Gestion Des Aires Protégées B.P. 1424 Antananarivo 101 République de Madagascar Tel: (+261) 20 22415 Fax: (+261) 20 22439 E-mail: val@angap.mg</p>
MAURITIUS:	<p>Mrs. Dominique Ng Yun WING Ag. Director of Environment Ministry of Environment Ken Lee Tower, Barracks Street Port Louis, Mauritius Tel: (+230) 21 26080 Fax: (+230) 21 26671 E-mail: dirdoe@mail.gov.mu</p> <p>Mr. Jogeewar SEEWOOBADUTH Ag. Divisional Environment Officer Ministry of Environment Ken Lee Tower, Barracks Street Port Louis, Mauritius Tel: (+230) 212 4385/3363 Fax: (+230) 212 6671</p>

	<p>E-mail: jseewoobaduth@mail.gov.mu</p> <p>Mr. Devindranath DINDYAL Scientific Officer National Environmental Laboratory Ministry of Environment and National Development Unit Reduit, MAURITIUS Tel: + (230) 466 1080 Fax: + (230) 466 1282 Email: ddindyal@mail.gov.mu</p> <p>Ms. Nashreen SOOGUN Environment Officer Ministry of Environment and National Development Unit Ken Lee Tower, Barracks Street Port Louis, MAURITIUS Tel: (+230) 212 4385 Fax: (+230) 212 9407 E-mail: nsoogun@mail.gov.mu</p> <p>Ms. Henna RAMDOUR Environment Officer Ministry of Environment and National Development Unit Ken Lee Tower, Barracks Street Port Louis, MAURITIUS Tel: (+230) 2036200 E-mail: hramdour@mail.gov.mu</p> <p>Mr. Kevin RUHOMAUN National Parks and Conservation Service Ministry of Agro Industry and Fisheries Réduit, MAURITIUS Tel: 464 4016 / 464 2993 Email: kruhomaun@mail.gov.mu</p> <p>Mr. Heymant K. BEEKEE Ports Fire Officer Mauritius Port Authority H. Ramnarain Building Mer Rouge, Port Louis MAURITIUS Tel: (+230) 7951010 Email: heykumbee@yahoo.com</p>
MOZAMBIQUE:	<p>Mr. Manuel Victor POIO Ministry of the Coordination of Environmental Affairs (MICOA) Rue de Kassuende, 167 Maputo, Mozambique Tel: (+258) 1 466407 Fax: (+258) 1 465849 E-mail: mavipoyo@hotmail.com</p>

SEYCHELLES:	<p>Mr. Alain De COMARMOND Director Ministry of Environment, Natural Resources and Transport P.O. Box 1145, Promenade House Mahe, Seychelles Tel: (+248) 670443 Fax: (+248) 384078/670647 Email: deco@env.gov.sc</p>
SOUTH AFRICA:	<p>Mr. Chumani MANGCU Director - Integrated Coastal Management Department of Environmental Affairs & Tourism Private Bag X2 Roggebaai 8012 Cape Town, South Africa Tel: (+27) 21 4023108 Fax: (+27) 021 421 3670 E-mail: CMangcu@deat.gov.za</p> <p>Ms. Feroza ALBERTUS-STANLEY Assistant-Director Department of Environmental Affairs & Tourism Private Bag X2 Roggebaai 8012 Cape Town, South Africa Tel: (+27) 21 4023346 Fax: (+27) 021 421 3670 E-mail: feroza@deat.gov.za</p>
TANZANIA:	<p>Ms. Melania SANGU Senior Environment Management Officer National Environment Management Council (NEMC) P.O. Box 63154 Dar es Salaam, Tanzania Tel: (+255) 22 3124603 Mob: (+255) 744753179 E-mail: melania_sangu@yahoo.com</p>
WORLD WILDLIFE FUND (WWF) EARPO:	<p>Dr. Amani NGUSARU Eco-Regions Programme WWF-Eastern Africa Regional Programme Office (EARPO) P. O. Box 63117 Dar es Salaam, Tanzania Tel: (+255) 22 2775346 Fax: (+255) 22 2775535 E-mail: angusaru@wwftz.org</p>
WORLD CONSERVATION UNION (IUCN):	<p>Dr. Jerker TAMELANDER Marine Technical Project Officer Eastern Africa Regional Programme The World Conservation Union (IUCN) P. O. Box 13513</p>

	<p>Dar es Salaam, Tanzania Tel: (+255) 22 2669 084/5 Fax: (+255) 22 2669 089 E-mail: jerker.tamelandar@iucn.org</p>
<p>AGULHAS AND SOMALI CURRENT LARGE MARINE ECOSYSTEMS (ASLME) PROJECT:</p>	<p>Dr. David VOUSDEN Director - UNDP GEF ASCLME Project South African Institute of Aquatic Biodiversity Private Bag 1015 Somerset Street Grahamstown 6140 South Africa Tel: +27-46-622-6621 Mobile: +27-79-038-6802 E-mail: D.Vousden@ru.ac.za</p>
<p>UNEP/GPA:</p>	<p>Dr. Anjan DATTA UNEP-GPA Coordination Office P.O Box 16227 The Hague, The Netherlands Tel: (+31) 70 3114468 Fax: (+31) 70 311-4485 E-mail: a.datta@unep.nl</p>
<p>UNEP/GEF:</p>	<p>Mrs. Virginie HART Task Manager-International Waters Division of GEF Coordination (DGEF) UNEP/MAP 48, Vas. Konstantinou P.O. Box 18019 11610 Athens Greece Tel: +30 210 7273122 Email: virginie.hart@unep.org</p>
<p>UNEP/NAIROBI CONVENTION SECRETARIAT:</p>	<p>Mr. Dixon WARUINGE Programme Officer Nairobi and Abidjan Conventions UNEP Division of Environmental Policy Implementation (DEPI) P.O Box 47074 Nairobi, Kenya Tel: (+254) 20 7623130 Fax: (+254) 20 7623130 Email: dixon.waruinge@unep.org</p>
<p>UNEP-GEF WIOLAB PROJECT MANAGEMENT UNIT:</p>	<p>Dr. Peter SCHEREN Project Manager UNEP-GEF WIO-LaB Project Management Unit P.O Box 47074 Nairobi, Kenya Tel: (+254) 20 7624612 Fax: (+254) 20 7623928 Email: peter.scheren@unep.org</p>
	<p>Dr. Johnson U. KITHEKA</p>

	Project Officer/Environmental Scientist UNEP-GEF WIO-LaB Project Management Unit P.O Box 47074 Nairobi, Kenya Tel: (+254) 20 7624612 Mobile: (+254) 733777293 Fax: (+254) 20 7623928 Email: johnson.kitheka@unep.org
Observers:	
SOMALIA:	Mr. Abdi Salad DAHIR TFG-Liaison Officer for FAO Transitional Federal Government of the Somali Republic Embassy of the Somali Republic P.O. Box 623 - 00606 Nairobi, Kenya Tel: (+254) 20 2736618 Fax: (+254) 20 2736619 E-mail: adahir@yahoo.com

Annex 4: Summary of the Status of Implementation of Project Activities

The project has now completed its third year of implementation. The WIO-LaB Project Mid-Term Review (MTR) coordinated by UNEP's Internal Oversight and Audit Unit (IOAU) was finalized in March 2007. The MTR concluded that at its half-way mark (by December 2006) the WIO-LaB project has demonstrated a clear potential to meet its primary objectives, and, indeed, had already contributed substantially in this regard. The report of the MTR concludes that the project has generated a considerable amount of information on the sources and levels of contaminants, the tools available for their management, and, through the demonstration projects, has started to provide concrete examples of how these can be addressed. Meanwhile, delivery of one of the key outputs, a new Protocol on Land-based Sources and Activities (LBSA), was at an advanced stage, therewith achieving its key objective of "Strengthen the regional legal basis for preventing land-based sources of pollution". Considerable progress was furthermore noted in addressing capacity building needs at various levels. Also noted specifically was the fact that the project has generated a high degree of enthusiasm amongst the immediate stakeholders, a fact which is expected to have positive spin-offs for the management of marine pollution issues generally, as well as the implementation of the Nairobi Convention more in particular.

The main bottleneck in project implementation as noted in the MTR report is the limited capacity of the national focal point institutions in coordinating and implementing activities on the ground. Also, it was felt that certain project activities as originally designed in the project document needed adjustment in order to achieve full effectiveness as well as sustainability in the longer run (i.e. after completion of the WIO-LaB Project).

The key findings of the MTR were discussed during the annual joint meeting between UNEP and the Government of Norway and also during the 3rd meeting of the Project Steering Committee held in Seychelles. The strategies that would be adopted in order to improve on project's performance were further discussed and agreed upon during the Tripartite Review meeting held within the context of the 4th Steering Committee meeting that was held in Johannesburg, South Africa, in November 2007. A number of actions have meanwhile been undertaken in this regard, including in particular:

1. An extension of the project lifetime by one year, until December 2009;
2. Strengthening the capacity for national-level project delivery and coordination through the development of individualized support packages for national focal point institutions (including budget for holding meetings, consultations with stakeholders, travel, office supplies and equipment and in cases also limited engagement of additional support staff). This support builds upon the earlier reported support to national focal point institutions (see annual report 2006).
3. Hiring of additional experts to support the development and implementation of certain demonstration projects.
4. A revision of the training programme to include more capacity building in general Marine (pollution) Management targeted at administrators and policy-makers, as well as training in the field of mainstreaming of LBSA Management (through the development of National Programmes of Action).
5. A review of certain activities, including in particular the Incomati ICARM demonstration project, which was downscaled, the demonstration project on soil erosion control using native species in Black River Park, Mauritius, which is

being reviewed, as well as an extension of the NPA-development programme to countries not yet served.

6. The development of longer-term strategies for communication/awareness raising as well as for capacity building, as an element of the Nairobi Convention Work plan.

Meanwhile, as may be concluded from the progress review presented in this annual report, the Project has made considerable further progress. Most activities listed in the project document have either been finalized or are at an advanced stage of implementation. Particularly worth noting are:

- Completion of the regional policy, legal and institutional review with regard to LBSA Management;
- Ongoing monitoring of water and sediment quality in selected hot spots throughout the region;
- Completion of several regional assessments, including on (i) the status of marine litter, (ii) the status of municipal wastewater as well as (iii) on the status of Environmental Assessment in the WIO region;
- Six demonstration projects operational, with four more in an advance stage of development;
- Finalization of the (draft) Protocol on LBSA and presentation of the same to the 5th Conference of Parties of the Nairobi Convention in November 2007;
- Finalization of Regional Guidelines on Environmental Assessment in the WIO region and launch of the same during the 5th Conference of Parties of the Nairobi Convention;
- Development and operationalization of the Nairobi Convention Clearinghouse Mechanism, as officially launched during the 5th Conference of Parties of the Nairobi Convention;
- Completion of a draft Transboundary Diagnostic Analysis and Framework Strategic Action Programme on LBSA Management for the WIO Region and endorsement of the same by 5th Conference of Parties of the Nairobi Convention;
- Completion of a regional assessment of training and education needs and development and implementation of various new training programmes;
- Organization of three region-wide inter-project coordination meetings and events and establishment of clear coordination mechanisms with other projects in the region and beyond; and
- Ongoing development of National Programmes of Action in four project countries (Kenya, Tanzania, South Africa and Mauritius).

A main bottleneck remains the demonstration projects, a number (four) of which have yet to conclude their preparatory stage. Additional resources have been attributed to support the projects, including through the engagement of experts from within and outside of the region to help finalize and guide the various projects. Nevertheless, the slowness in implementation of some of the demonstration projects remains the main factor of delay in project implementation. The demonstration projects representing a substantial part of the project budget, this delay also reflects in the financial performance of the project.

In this regard, to project's expenditure over the year 2007 was US\$ 1,538,304, representing 42.5 % of the planned expenditure for that year. Up to now the project has therewith spent 46.5% of its total financial resources. The project is therefore considerably behind target. The

total co-financing contributions for 2007 amount to US\$ 2,609,347. Since project inception, the total co-financing contributions now amount to US\$ 5,085,300, or approximately 74% of the original target. Out of this, the participating countries had by December 2007 contributed an estimated co-financing amounting to US\$ 1,510,001 which is about half of the target set in the project document (but already exceeds the original recorded co-financing commitments). It is therefore anticipated that co-financing targets for countries will be met while the anticipated contributions by project partners will be largely exceeded.

Annex 5: Overview of Financial Performance in the Year 2007

			Planned expenditures			Status 31 December 2007			Balance for 2007		
			GEF	NOR	Total	GEF	NOR	Total	GEF	NOR	Total
10	PERSONNEL COMPONENT										
	1100 Project Personnel		199,820	0	199,820	209,612	0	209,612	-9,792	0	-9,792
	1200 Consultants		114,000	201,750	315,750	3,600	26,795	30,395	110,400	174,955	285,355
	1600 Travel on official business		114,000	201,750	315,750	3,600	26,795	30,395	110,400	174,955	285,355
1999	COMPONENT TOTAL		333,820	221,750	555,570	235,499	39,402	274,900	98,321	182,348	280,670
20	SUBCONTRACT COMPONENT										
	2100 Sub-contract (MOUs/Las for cooperating agencies)		53,100	0	53,100	26,584	0	26,584	26,516	0	26,516
	2200 Sub-contracts (MOUs/Las for supporting organizations)		555,500	1,502,275	2,057,775	168,607	496,360	664,967	386,893	1,005,915	1,392,808
	2300 Sub-contracts (for Commercial purposes)		0	0	0	0	0	0	0	0	0
2999	COMPONENT TOTAL		608,600	1,502,275	2,110,875	195,191	496,360	691,551	413,409	1,005,915	1,419,325
30	TRAINING COMPONENT										
	3200 Group training		150,000	35,000	185,000	50,589	0	50,589	99,411	35,000	134,411
	3300 Meetings/conferences		284,000	101,250	385,250	215,243	90,908	306,151	68,757	10,342	79,099
3999	COMPONENT TOTAL		434,000	136,250	570,250	265,832	90,908	356,740	168,168	45,342	213,510
40	EQUIPMENT AND PREMISES COMPONENT										
	4100 Expendable equipment (Items under \$1500 each)		6,000	0	6,000	3,012	0	3,012	2,988	0	2,988
	4200 Non-expendable equipment		20,000	0	20,000	26,186	0	26,186	-6,186	0	-6,186
	4300 Premises (rent)		0	0	0	0	0	0	0	0	0
4999	COMPONENT TOTAL		26,000	0	26,000	29,198	0	29,198	-3,198	0	-3,198
50	MISCELLANEOUS COMPONENT										
	5100 Operation and maintenance of equipment		0	0	0	0	0	0	0	0	0
	5200 Reporting cost		30,000	0	30,000	2,476	0	2,476	27,524	0	27,524
	5400 Hospitality and entertainment		0	0	0	0	0	0	0	0	0
	5500 Evaluation		0	0	0	0	25,000	25,000	0	-25,000	-25,000
5999	COMPONENT TOTAL		40,000	0	40,000	23,217	25,084	48,301	16,783	-25,084	-8,301
99	PROJECT GRAND TOTAL		1,442,420	1,860,275	3,302,695	748,936	651,754	1,400,690	693,484	1,208,521	1,902,006
	5304 Project Management Fee		100,969	241,836	342,805	52,426	84,728	137,153	48,544	157,108	205,652
	GRAND TOTAL		1,543,389	2,102,111	3,645,500	801,361	736,482	1,537,843	742,028	1,365,629	2,107,657



UNEP-GEF WIO-LaB Project
Addressing Land Based Activities in the Western Indian Ocean



UNEP/GEF/WIO-LaB/PSC.5/6

Annex 6: Work Plan for the Calendar Year 2008



UNEP-GEF WIO-LaB PROJECT

ADDRESSING LAND BASED ACTIVITIES IN THE WESTERN INDIAN OCEAN

ANNUAL WORKPLAN 2008

UNEP-GEF WIO-LAB Project Management Unit
United Nations Environment Programme (UNEP)
P.O Box 30552
Gigiri, Nairobi 00100, Kenya
Tel: +254-020-7621206/1270
Fax: +254-020-7623203
E-mail: violab@unep.org
<http://www.wiolab.org>

Table of Contents

	Page
Summary	i
1. Introduction	4
2. Assessing water and sediment quality	4
3. Managing Municipal Wastewater (MWW)	5
4. Managing Physical Alteration and Destruction of Habitats (PADH)	5
5. Strengthening of the legal framework	6
6. Environmental Impact Assessment	6
7. National Programmes of Action	6
8. Integrated Coastal Area and River Basin Management	7
9. Regional coordination	7
10. Training and education	8
11. Stakeholder participation	8
12. TDA/SAP	8
 Annex 1 Overview of the Project Workplan	 10

Acronyms

CHM	Clearinghouse Mechanism
COP	Conference of Parties
EIA	Environmental Impact Assessment
EQO	Environmental Quality Objective
EQS	Environmental Quality Standard
GEF	Global Environment Facility
GPA	UNEP Global Programme of Action for the Protection of the Marine Environment from Land-based Activities
ICARM	Integrated Coastal Area and River Basin Management
IW	International Waters
LBA	Land-based Activity
LBS/A	Land-based Sources and Activities
MOU	Memorandum of Understanding
MWW	Municipal Wastewater
NFP	National Focal Point
NFPI	National Focal Point Institution
NPA	National Programme of Action
PADH	Physical Alteration and Destruction of Habitats
PMU	WIO-LaB Project Management Unit
PSC	Project Steering Committee
SAP	Strategic Action Plan
SGP	Small Grants Programme
TDA	Transboundary Diagnostic Analysis
WIO	Western Indian Ocean
WIOMSA	Western Indian Ocean Marine Sciences Association

1. Introduction

The WIO-LaB Project Mid-Term Review (MTR) coordinated by UNEP's Internal Oversight and Audit Unit (IOAU) was finalized in March 2007. The key findings of the MTR were discussed during the annual joint meeting between UNEP and the Government of Norway and also during the 3rd meeting of the Project Steering Committee held in Seychelles. The strategies that would be adopted in order to improve on project's performance were further discussed and agreed upon during the Tripartite Review meeting held within the context of the 4th Steering Committee meeting that was held in Johannesburg, South Africa, in November 2007.

The project workplan presented in the following sections has undergone a number of revisions in order to address the findings of the MTR, including the measures agreed during the Tripartite Review meeting to address these findings. A schematic representation of the detailed overall workplan for 2008 is presented in Annex 1. An overview table of the main events planned for 2008 is presented below:

Date	Place	Meeting/event
10-14 April 2008	Maputo, Mozambique	Advanced Leadership Training Course (with IOC-UNESCO and WIOMSA)
15 May 2008	Nairobi, Kenya	Annual progress review meeting with Norway
20-22 May 2008	Mauritius	Training Workshop on mainstreaming of LBSA Management
23 May 2008	Mauritius	Meeting of the Project Steering Committee
26-30 May 2008	Dar es Salaam, Tanzania	Training Programme on Marine Management – Good Governance in Practice
7-12 June 2008	Cape Town, South Africa	African Ministerial Council on Environment (AMCEN) and extraordinary meeting of the Abidjan Convention COP
July 2008	Zanzibar, Tanzania	Meeting of the Scientific and Technical Advisory Committee
August 2008	Madagascar	Regional Consultation on the Draft LBSA Protocol
August 2008	Madagascar	2 nd Regional TDA/SAP Stakeholders Workshop
September 2008	To be determined	Meeting of the Regional MWW/PADH Task Force
October 2008	To be determined	4 th Meeting of the Regional Working Group on Water, Sediment and Biota Quality
Nov 2008	To be determined	Informal WIO International Waters Forum
Nov 2008	To be determined	Final 3 rd Regional TDA/SAP Stakeholders Workshop

2. Assessing water and sediment quality

The 2008 workplan for this project component concentrates on a number of ongoing and new activities. It is anticipated that this component of the project will be completed before the end of 2008. Key activities and events as part of this project component are listed below:

Activity	Timelines
Implementation of the regional monitoring programme	1 Jan – 31 Oct 2008
Assessment of hot spots on the basis of the results of monitoring programme	1 Jan – 31 Oct 2008
Confirmation of EQOs and EQSs on the basis of results of the monitoring	1 June – 30 Nov 2008

Activity	Timelines
programme	
The development of a long-term Monitoring Protocol	1 June – 31 Dec 2008
Events	
Final workshop of the Water, Sediment and Biota Quality Working Group	October 2008

3. Managing Municipal Wastewater (MWW)

The 2008 workplan for this project component focuses to a large extent on the implementation and the extraction of lessons learnt from the demonstration projects. Apart from this, the ongoing regional assessment of the status of municipal wastewater management and the review of the applicability of the global GPA guidelines will be finalized and a regional training programme will be rolled out.

2008 has been defined by the UN as the International Year of Sanitation. Within this context, more focus will be given to identifying new project opportunities as well as to fund-raise for such activities. In this regard, among others, a partnership with the Dutch NGO Aqua-4-All will be developed.

Key activities and events as part of this project component are listed below:

Activity	Timelines
Implementation of demonstration projects	1 Jan – 31 Dec 2008
Tracking of lessons learnt from demonstration projects	1 Jan – 31 Dec 2008
Preparation of bankable project documents	1 Jan – 31 Dec 2008
Fundraising for bankable project proposals	1 Jan – 31 Dec 2008
Implementation of MWW training programmes (in cooperation with GPA)	1 Jan – 31 Dec 2008
Development and implementation of educational /awareness raising programmes (in conjunction with the demonstration projects)	1 Jan – 31 Dec 2008
Review of the status of MWW management in the WIO region	1 Jan – 31 July 2008
Development of a regional annex to the GPA guidelines	1 Jan – 31 Sept 2008
Support to TDA/SAP development (component 11)	1 Jan – 31 Dec 2008
Events	
Third meeting of the Regional MWW Task Force	Sept 2008

4. Managing Physical Alteration and Destruction of Habitats (PADH)

The 2008 workplan for this project component focuses to a large extent on the implementation of, and the extraction of lessons learnt from the demonstration projects. Key activities and events as part of this project component are listed below:

Activity	Timelines
Implementation of demonstration projects	1 Jan – 31 Dec 2008
Tracking of lessons learnt from demonstration projects	1 Jan – 31 Dec 2008
Development and implementation of educational /awareness raising programmes (in conjunction with the demonstration projects)	1 Jan – 31 Dec 2008
Support to TDA/SAP development (component 11)	1 Jan – 31 Dec 2008
Events	
Third meeting of the Regional PADH Task Force	Sept 2008

5. Strengthening of the legal framework

The 2008 workplan for this project component focuses first of all on the completion of the ongoing national policy, legal and institutional review process (in particular fill in the current gap related to Tanzania) as well as the finalization of negotiations with regard to the new LBA/S Protocol. Furthermore, the focus of this component will be on assisting countries in the identification and implementation of priority activities geared at strengthening the national policy, legal and institutional frameworks to deal with LBA/S. Key activities and events as part of this project component are listed below:

Activity	Timelines
Finalization of national policy, legal and institutional review reports and regional synthesis reports	1 Jan – 30 June 2008
Identification of priority measures / preparation of national implementation plans	1 Jan – 31 Aug 2008
Support to the implementation of national priority activities to strengthen national policy, legal and institutional frameworks	1 July – 31 Dec 2008
Completion of national consultations on second draft LBA Protocol	1 Jan – 30 April 2008
Finalization of the LBA Protocol	1 Sept- 31 Dec 2008
Events	
Fourth meeting of the Regional Legal and Technical Review Task Force	Aug 2008

6. Environmental Impact Assessment

Outputs defined under this component have been completed, pending translation and publishing. The 2008 workplan for this project component therefore focuses on rolling out the Regional Guidelines for Environmental Assessment at the national level as well as building up capacity in this regard where possible, in cooperation with other partners from the region. Negotiations in this regard have already been held with the IOC-ReCoMaP Programme. Key activities and events as part of this project component are listed below:

Activity	Timelines
Translation and publication of Regional EA Guidelines	1 Jan – 30 June 2008
Publication of Regional EA Status Report	1 Jan – 30 June 2008
Roll-out of EA Guidelines at the national level	1 Jan – 30 June 2008
Capacity building on EIA and SEA on the basis of the Regional EA Guidelines	1 July – 31 Dec 2008

7. National Programmes of Action

So far, Kenya, Tanzania, South Africa and Mauritius have embarked on the mainstreaming of LBSA Management into national policies, strategies and budgets, in part through the preparation of a National Programme of Action. Also, Seychelles, as already prepared a concept note in this regard. Based on the recommendations of the MTR, further emphasis shall be given to this activity, in order to ensure that other countries will engage on similar activities. As a starting point, a Regional Workshop on Mainstreaming Coastal and Marine Issues at the National Level has been scheduled to take place from 21st to 23rd May in Mauritius. Key activities as part of this project component are listed below:

Activity	Timelines
Awareness raising on the benefits of NPAs	1 Jan – 30 June 2008
Assist countries in the development of NPAs	1 Jan – 31 Dec 2008
Events	
Regional Workshop on Mainstreaming Coastal and Marine Issues at the National Level	20 – 22 May 2008

8. Integrated Coastal Area and River Basin Management

The implementation of an Integrated Coastal Area and River Basin Management (ICARM) demonstration project on the Incomati River Basin in Mozambique is ongoing. The first phase of this demonstration project involves the preparation of a comprehensive environmental profile of the Incomati basin.]

In addition, on the basis of the decision taken by the 3rd Project Steering Committee, a regional assessment of river-coast issues related to all main river basins was initiated and will be completed in 2008.

In 2007, this activity shall be continued. Key activities as part of this project component are listed below:

Activity	Timelines
Development of an environmental and socio-economic profile of the Incomati River basin	1 Jan – 31 Aug 2008
Design and implementation of follow-up activities on ICARM	1 Sep – 31 Dec 2008
Regional assessment of issues related to river-coast interactions	1 Jan – 30 Sept 2008

9. Regional coordination

The project will continue to support the Nairobi Convention secretariat in ensuring regional coordination in the management of the coastal and marine waters of the WIO region. A key activity in this regard is the further operationalization of the regional Clearinghouse Mechanism. Also, the Convention Secretariat will be strengthened through the recruitment of an additional staff member. Key activities and events as part of this project component are listed below:

Activity	Timelines
Regional Project Coordination (continuous)	1 Jan – 31 Dec 2008
Recruitment of new staff member for the Nairobi Convention Secretariat	1 April – 30 June 2008
Further development and operationalization of the Regional Clearinghouse Mechanism	1 Jan – 31 Dec 2008
Monitoring and evaluation of project activities and achievements (continuous)	1 Jan – 31 Dec 2008
Events	
5 th Meeting of the WIO-LaB Project Steering Committee	23 May 2008
3 rd Informal WIO International Waters Forum	Nov 2008

10. Training and education

The regional assessment of training and educational needs (by WIOMSA) has been completed. Several training activities have already been taken place. The focus of the project in 2008 will be on implementing the identified training and educational activities. Key activities as part of this project component are listed below:

Activity	Timelines
Develop and roll-out school teachers manual for marine environmental education	1 July – 31 Dec 2008
Implementation of the leadership training programme	1 Jan – 31 Dec 2008
Implementation of MWW Training Programme	1 Jan – 31 Dec 2008
Implement educational and awareness activities in relation to demonstration projects	1 Jan – 31 Dec 2008
Events	
First National MWW Training Programme – Kenya (with GPA)	7 – 12 April 2008
Leadership training programme (with IOC-UNESCO and WIOMSA)	10 – 14 April 2008
Second and third National MWW Training Programme – Kenya (with GPA)	June 2008
Training Workshop on mainstreaming of LBSA Management (with GPA)	20 - 22 May 2008
Training Programme on Marine Management – Good Governance in Practice (with SIDA)	26 – 30 May 2008
National MWW Training Programmes – Tanzania	July-Aug 2008
National MWW Training Programme – South Africa	Sept – Oct 2008

11. Stakeholder participation

The stakeholder participation plan focuses on the engagement of national stakeholders in project activities, such as the demonstration projects, through the mechanism of national Task Forces, Working Groups and Committees established by the project and through the implementation of the small-grants programme. Other specific stakeholder awareness activities (e.g. news broadcasts, townhall meetings, newsletters, etc.) have been integrated into the demonstration projects, and included in MOUs established with the National Focal Point Institutions.

Realizing that the project's lifetime is limited, it is furthermore anticipated to develop a long-term communications strategy, as a component of the SAP.

Key activities as part of this project component are listed below:

Activity	Timelines
Stakeholder (including private sector) engagement in demonstration projects	1 Jan – 31 Dec 2008
National stakeholder involvement meetings (Task Forces, Committees, Working Groups) related to project activities	1 Jan – 31 Dec 2008
Implementation of the small grants programme	1 Jan – 31 Dec 2008
Development of a long-term communications strategy	1 Sept – 31 Dec 2008
Targeted stakeholder awareness raising activities	1 Sept – 31 Dec 2008

12. TDA/SAP

The recruitment process for the TDA Drafting Team is currently ongoing and a preliminary workplan for the TDA and SAP development has been developed. Key activities and events as part of this project component are listed below:

Activity	Timelines
Finalisation of the draft TDA	1 Jan – 30 April 2008
Review and validation of draft TDA by STAC	1 May – 31 July 2008
Finalisation of TDA	1 Aug – 30 Sept 2008
Establishment of SAP Drafting Team	1 May – 30 June 2008
Drafting of SAP	1 July – 31 Aug 2008
Stakeholder consultation on the SAP	1 Aug – 30 Oct 2008
Finalisation of the SAP	1 Oct – 31 Dec 2008
Events	
Meeting of the STAC	July 2008
Meeting of the SAP team	July 2008
Second regional TDA/SAP workshop	Aug 2008
Stakeholder meeting for endorsement of the TDA/SAP	Nov 2008

Annex 1 Overview of the 2008 Project Workplan

WIO-LaB Workplan 2008

[illegible]

WIO-LaB Workplan 2008

[illegible]

WIO-LaB Workplan 2008

[illegible]

Annex 7: Budget for the year 2008

PROPOSED BUDGETARY ALLOCATIONS FOR THE CALENDAR YEAR 2008

			2008		2009		TOTAL	
			GEF	NOR	GEF	NOR	GEF	NOR
10		PERSONNEL COMPONENT						
	1100	Project Personnel Grade	214,079	70,000	220,242	50,000	434,321	120,000
	1200	Consultants (Description of activity/service) w/m	61,000	70,000	20,000	90,000	81,000	160,000
	1600	Travel on official business	25,000	10,000	32,754	10,000	57,754	20,000
1999		COMPONENT TOTAL	300,079	150,000	272,996	150,000	573,075	300,000
20		SUBCONTRACT COMPONENT						
	2100	Sub-contract (MOUs/Las for cooperating agencies)	45,600	0	30,000	0	75,600	0
	2200	Sub-contracts (MOUs/Las for supporting organizations)						
	2201	Prepare a national report/English	0	0	0	0	0	0
	2202	Demonstration projects: LBA	200,000	0	0	0	200,000	0
	2203	NGOs for public awareness	20,000	0	20,000	0	40,000	0
	2204	Local NGOs for PPA	31,500	0	31,500	0	63,000	0
	2205	NPA development / National coordination	60,000	0	18,499	0	78,499	0
	2206	Small Grants Program	200,000	0	0	0	200,000	0
	2207	Monitoring water and sediment quality	145,000	0	0	0	145,000	0
	2281	Tanzania NPA	0	10,000	0	0	0	10,000
	2282	Developing NPAs	0	205,000	0	0	0	205,000
	2283	Demonstration projects: LBA	0	775,000	0	0	0	775,000
	2284	ICARM	0	40,000	0	0	0	40,000
	2285	PADH Task Force	0	22,750	0	22,750	0	45,500
	2286	Sustainable tourism (demo projects)	0	0	0	0	0	0
	2287	Clearinghouse mechanism	0	0	0	0	0	0
	2299	Sub-total	656,500	1,052,750	69,999	22,750	726,499	1,075,500
2999		COMPONENT TOTAL	702,100	1,052,750	99,999	22,750	802,099	1,075,500
30		TRAINING COMPONENT						
	3200	Group training (Title)	113,076	35,000	90,000	0	203,076	35,000
	3300	Meetings/conferences	210,000	68,000	125,400	68,000	335,400	136,000
3999		COMPONENT TOTAL	323,076	103,000	215,400	68,000	538,476	171,000
40		EQUIPMENT AND PREMISES COMPONENT						
	4100	Expendable equipment (items under \$1500 each)	6,000	0	5,000	0	11,000	0

			2008		2009		TOTAL	
			GEF	NOR	GEF	NOR	GEF	NOR
	4200	Non-expendable equipment (see items listed on budget worksheet)	3,000	0	1,000	0	4,000	0
4999		COMPONENT TOTAL	9,000	0	6,000	0	15,000	0
50		MISCELLANEOUS COMPONENT						
	5200	Reporting cost	41,500	0	18,000	0	59,500	0
	5300	Sundry	13,000	0	12,925	0	25,925	0
	5500	Evaluation	0	0	25,000	0	25,000	0
5999		COMPONENT TOTAL	54,500	0	55,925	0	110,425	0
99		PROJECT GRAND TOTAL	1,388,755	1,305,750	650,320	240,750	2,039,075	1,546,500
	5304	NB: (*) Other (UNOPS/UNON project management fee)	97,213	169,748	45,522	31,298	142,735	201,045
		GRAND TOTAL	1,485,968	1,475,498	695,842	272,048	2,181,810	1,747,545

Annex 8: Comparison of Original Versus Revised Budget Allocations

			Original budget	Revised budget	Difference	%
PERSONNEL COMPONENT						
1100	Project Personnel Grade		1,337,461	1,182,854	-154,607	-12
1200	Consultants		674,945	414,708	-260,237	-39
1600	Travel on official business		224,000	184,865	-39,135	-17
COMPONENT TOTAL			2,236,406	1,782,427	-453,979	-20
SUBCONTRACT COMPONENT						
2100	Sub-contract (MOUs/Las for cooperating agencies)		2,980,000	3,336,464	356,464	12
2200	Sub-contracts (MOUs/Las for supporting organizations)			0		
COMPONENT TOTAL			2,800,000	3,291,670	491,670	18
TRAINING COMPONENT						
3200	Group training (Title)		390,536	399,562	9,026	2
3300	Meetings/conferences		1,131,260	1,190,656	59,396	5
COMPONENT TOTAL			1,521,796	1,590,218	68,422	4
EQUIPMENT AND PREMISES COMPONENT						
4100	Expendable equipment (items under \$1500 each)		32,300	21,878	-10,422	-32
4200	Non-expendable equipment		144,600	64,710	-79,890	-55
4300	Premises (rent)		48,000	0	-48,000	-100
COMPONENT TOTAL			224,900	86,588	-138,312	-61
MISCELLANEOUS COMPONENT						
5200	Reporting cost		59,395	67,616	8,221	14
5300	Sundry		39,784	48,763	8,979	23
5500	Monitoring and Evaluation		35,000	50,000	15,000	43
COMPONENT TOTAL			134,179	166,379	32,200	24
PROJECT GRAND TOTAL			6,917,281	6,917,281	0	
	5304	NB: (*) Other (UNOPS/UNON project management fee)	664,510	664,510		
GRAND TOTAL			7,581,791	7,581,791		