

GEF International Waters
Learning Exchange and Resource Network
(IW:LEARN)

**Customising IW:LEARN's
Website Toolkit
(Part 1)**

Regional IW:LEARN IT
(LAC) Workshop, Miami,
USA
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Outline (Part 1)

- ◆ Customising Toolkit content
 - ◆ Logo/banner
 - ◆ Project introduction
 - ◆ Project area map (simple image and Google Map)
 - ◆ Content panel (complex/multi-panel page layout)
 - ◆ Partner logos (left column)
 - ◆ Footer
 - ◆ Feedback/Contact Us
 - ◆ Design (colour, font)
 - ◆ Photo and video galleries
 - ◆ Restricted workspace (restricting access to certain parts of site)
 - ◆ Syndicating (disseminating) content

2 2

Outline (*continued*)

- ◆ Plone add-on products
 - ◆ Introduction
 - ◆ Newsletter
 - ◆ Web board
 - ◆ Online poll
 - ◆ Online survey

- ◆ WebGIS – GeoNetwork (Part 3)

3 3
3

Introduction

- ◆ Aim of presentation
 - to highlight customisation tasks to create functioning project website

4 4

Your Banner

Banner/
logo

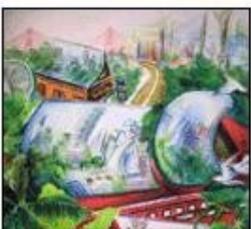
all

Log In

Project
introduction

Arabic

Welcome To Project Website

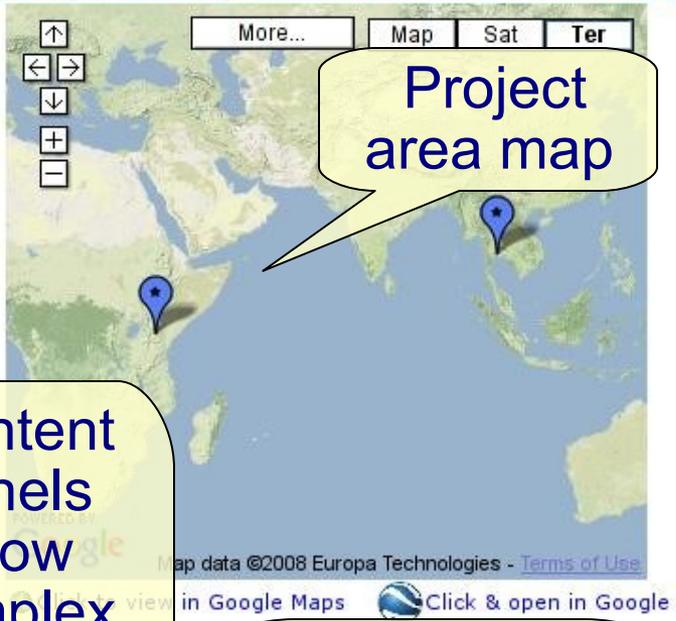


Partner
logos

This area can be used to add a welcome message, short project introduction and key project objectives. Adding images to the page improves the look of the content and is recommended.

You have a choice of **two rich text editors** to add content to pages - Kupu and FCKeditor - which are selected from the Plone Control Panel: [Preferences > Personal Preferences > Select Content Editor](#). Your preferred settings for FCKeditor can be modified through 'FCKeditor Configuration' in the left column of the Plone Control Panel. Edit this content by clicking on 'contents' tab > 'Welcome to Project Website' page > edit tab

Project Area Map



Project
area map

Navigation

- Home
- About the project
- Information and Publications
- Maps & GIS
- News & Events
- Links
- Photos/Videos
- E-Newsletter
- Online Forums
- Instant Messaging
- Feedback/Contact us

Our Partners



Events panel

Upcoming Events

(Example) UNEP/IW:LEARN Regional IT Workshop (LAC)

Content panels allow complex layout of boxes/panels in page

News panel

(Example) How to write a news story 24-Aug-2006

In The Spotlight



(Example) UNEP/ IW:LEARN Regional IT Workshop (Africa)

(Example) News Item 1 24-Aug-2006



Photo/Video Galleries

introduction and key project objectives. Adding images to the page improves the look of the content and is recommended.

You have a choice of **two rich** editors to add content to pages - Kupu and FCKeditor - which can be managed through the Plone Control Panel: [Kupu](#) [FCKeditor](#) > Select Content Editor. Your preferred settings for FCKeditor can be modified through 'FCKeditor Configuration' in the lower left column of the Plone Control Panel.

Edit this content by clicking on 'contents' tab > 'Welcome to Project Website' page **Design (colours and font)**



RSS syndication

POWERED BY Google Map data ©2008 Europa Technologies - [Terms of Use](#)
Click to view in Google Maps Click to open in Google Earth
[RSS Events](#) [RSS News](#)

- Home
- About the project
- Information and Publications
- Maps & GIS
- News & Events
- Links
- Photos/Videos
- E-Newsletter
- Online Forums
- Instant Messaging
- Feedback/Contact us

Our Partners



User access

Upcoming Events

(Example) UNEP/IW:LEARN Regional IT Workshop (LAC)	Miami, USA, 02-Jun-2008
(Example) UNEP/IW:LEARN Regional IT Workshop (Africa)	Nairobi, Kenya, 13-Nov-2010
(Example) UNEP/IW:LEARN Regional IT Workshop (Asia)	Beijing, China, 05-Dec-2010
Upcoming events...	

'In the spotlight' feature

In The Spotlight



News

(Example) How to write a news story	24-Aug-2006
(Example) News Item 2	24-Aug-2006
(Example) News Item 1	24-Aug-2006
(Example) UNEP/IW:LEARN Launches Website Toolkit	24-Aug-2006
More news...	

Footer = project contact details

Customising Toolkit content: logo/banner

- ◆ You need to access Zope to change image
 - ◆ Plone runs on underlying Zope platform

Add on Products (incl. Toolkit, WebGIS, etc)

Plone CMS

Zope software (accessed via Zope Management Interface)

- ◆ **Users** do not need access Zope.
- ◆ **Developers** need some knowledge of Zope **OR** contact IW:LEARN team.
- ◆ Zope accessed through ZMI link in Plone preferences or browser directed to <http://rtc.iwlearn.org/manage>

7 7

The ZMI: <http://rtc.iwlearn.org/manage>



Logged in as **rcooper**

Zope Quick Start

Go

Root Folder

- Members
- about
- acl_users
- archetype_tool
- eventitems-folders
- gis
- images
- marshaller_registr
- mimetypes_registr
- newsitemfolder
- newsnevents
- photos
- portal_actions
- portal_catalog
- portal_controlpane
- portal_externalcata
- portal_linkchecker
- portal_maintenanc
- portal_membershi
- portal_placeful_wc
- portal_popoll
- portal_properties
- portal_quickinstalle
- portal_setup
- portal_skins
- portal_staging
- portal_transforms
- portal_types
- portal_workflow
- publications

Contents

View

Properties

Security

Undo

Ownership

Interfaces

Find

Workflows

Plone Site at /

Help!

A dynamic page view generator

Add

Type	Name	Size	Last Modified
<input type="checkbox"/>	▶▶ FckHTTPCache (FCK Http Cache)		2007-11-07 09:38
<input type="checkbox"/>	▶▶ HTTPCache		2007-10-30 09:44
<input type="checkbox"/>	MailHost		2007-10-30 09:44
<input type="checkbox"/>	Members (Members)	1 Kb	2007-10-31 07:46
<input type="checkbox"/>	▶▶ RAMCache		2007-10-30 09:44
<input type="checkbox"/>	RPCAuth		2007-10-31 07:47
<input type="checkbox"/>	▶▶ RSSCache (RSSCache for getRSSResult)		2007-10-30 09:44
<input type="checkbox"/>	Untitled-2 copy.gif (Hello)	19 Kb	2007-10-30 09:44
<input type="checkbox"/>	about (About the project)	1 Kb	2007-11-06 08:42
<input type="checkbox"/>	acl_users		2007-10-30 09:44
<input type="checkbox"/>	analytics_tool (Google Analytics Tool)		2007-10-31 07:46
<input type="checkbox"/>	archetype_tool		2007-10-31 07:47
<input type="checkbox"/>	benvenuti-al-sito-web-del-progetto (Benvenuti al sito web del progetto)	1 Kb	2007-11-07 10:57
<input type="checkbox"/>	caching_policy_manager		2007-10-30 09:44
<input type="checkbox"/>	carte-de-la-zone-du-projet (Carte de la zone du projet)	1 Kb	2007-11-06 12:04
<input type="checkbox"/>	config.xml	1 Kb	2007-10-30 09:44
<input type="checkbox"/>	@ contact-us (Feedback / Contact us)	2 Kb	2007-10-30 10:03
<input type="checkbox"/>	content_type_registry		2007-10-30 09:44
<input type="checkbox"/>	error_log		2007-10-30 09:44
<input type="checkbox"/>	eventitems-folders (Eventitems Folders)	1 Kb	2007-10-30 09:44
<input type="checkbox"/>	flag-en.gif (flag-en.gif)	1 Kb	2007-11-07 12:02
<input type="checkbox"/>	french-content-panel-home (French content panel home)	1 Kb	2007-11-07 08:32

Customising Toolkit content: logo/banner

◆ Changing your logo/banner

- ◆ Create new logo (height 70 pixels x width 500 pixels)
 - ◆ Use open source GIMP graphics software
<http://www.gimp.org/>
 - ◆ Create .gif or jpg and minimise file size. Note transparent png files cause problems in IE6.
- ◆ Go to ZMI: <http://yoursubdomain.iwlearn.org/manage>
- ◆ Click on 'portal_skins' in left column
- ◆ Select portal_skins > custom > logo.gif > customise > browse > upload > save changes
- ◆ Return to home page and do hard refresh (Ctrl + F5) to display new logo.
 - ◆ Empty browser cache if old logo still displaying

9
9

Customising Toolkit content: logo/banner

ZOPE

Logged in as rcooper

Zope Quick Start

Go

marshaller_registr...
mimetypes_registr...
news-item-folder
newsnevents
online-forums
online-work-space
photos-videos
portal_actions
portal_catalog
portal_controlpan...
portal_maintenanc...
portal_membership...
portal_placeful_w...
portal_ploneboard...
portal_popoll
portal_properties
portal_quickinstall...
portal_setup
portal_skins
portal_transforms...
portal_types
portal_workflow
publications
reference_catalog...
schema_editor_to...
site-spotlights
temp
uid_catalog
useful-links
workshop-agenda

atse_templates 2008-05-23 13:32
cmf_legacy 2008-05-23 13:32
contentpanels 2008-05-23 13:32
cp_viewlets 2008-05-23 13:32
custom 2008-05-08 19:09
fatsyndication 2008-05-23 13:32
fckeditor 2008-05-23 13:32
fckeditorplone 2008-05-23 13:32
gruf 2008-05-23 13:32
gruf_plone_2_0 2008-05-23 13:32
inthespotlight 2008-05-23 13:32
iwprojectdatabase 2008-05-23 13:32
keyword_manager 2008-05-23 13:32
kupu 2008-05-23 13:32
kupu_plone 2008-05-23 13:32
kupu_tests 2008-05-23 13:32
mimetypes_icons 2008-05-23 13:32
mxmDynamicPage 2008-05-23 13:32
mxm_contacts 2008-05-23 13:32
plone_3rdParty 2008-05-23 13:32
plone_content 2008-05-23 13:32
plone_deprecated 2008-05-23 13:32
plone_ecmascript 2008-05-23 13:32
plone_error_reporting 2008-05-23 13:32
plone_form_scripts 2008-05-23 13:32
plone_forms 2008-05-23 13:32
plone_images 2008-05-23 13:32
plone_login 2008-05-23 13:32
plone_portlets 2008-05-23 13:32
plone_prefs 2008-05-23 13:32

© Zope Corporation
Refresh

Customising Toolkit content: logo/banner



Logged in as rcooper

Zope Quick Start Go

- marshaller_registr...
 - mimetypes_registr...
 - news-item-folder
 - newsnevents
 - online-forums
 - online-work-space
 - photos-videos
 - portal_actions
 - portal_catalog
 - portal_controlpan...
 - portal_maintenanc...
 - portal_membership
 - portal_placeful_w...
 - portal_ploneboard
 - portal_popoll
 - portal_properties
 - portal_quickinstall
 - portal_setup
 - portal_skins
 - portal_transforms
 - portal_types
 - portal_workflow
 - publications
 - reference_catalog
 - schema_editor_to...
 - site-spotlights
 - temp
 - uid_catalog
 - useful-links
 - workshop-agenda
- © Zope Corporation
Refresh

Contents View Properties Security Undo Ownership Interfaces Find

Folder at /sites/toolkitver2/portal_skins/custom Help!

A dynamic page view generator Add

Type	Name	Size	Last Modified
<input type="checkbox"/>	footer	1 Kb	2008-05-08 08:01
<input type="checkbox"/>	logo.gif	1 Kb	2008-05-08 19:09
<input type="checkbox"/>	ploneCustom.css	11 Kb	2008-02-27 12:44
<input type="checkbox"/>	portlet_googletranslate	1 Kb	2008-02-27 13:25
<input type="checkbox"/>	portlet_news	2 Kb	2008-02-28 18:10
<input type="checkbox"/>	portlet_spotlight	5 Kb	2008-04-25 14:00

Rename Cut Copy Delete Import/Export Select All

Customising Toolkit content: logo/banner



Logged in as rcooper

Zope Quick Start Go

- marshaller_registr...
- mimetypes_registr...
- news-item-folder
- news-events
- online-forums
- online-work-space
- photos-videos
- portal_actions
- portal_catalog
- portal_controlpan...
- portal_maintenanc...
- portal_membership
- portal_placeful_w...
- portal_ploneboard
- portal_popoll
- portal_properties
- portal_quickinstall
- portal_setup
- portal_skins
- portal_transforms
- portal_types
- portal_workflow
- publications
- reference_catalog
- schema_editor_too...
- site-spotlights
- temp
- uid_catalog
- useful-links
- workshop-agenda

Edit **View** **Properties** **Security** **Undo** **Ownership** **Cache**

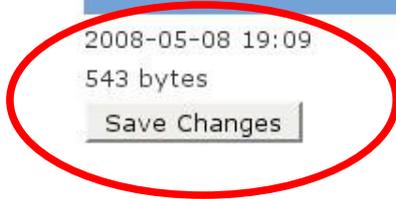
Image at /sites/toolkitver2/portal_skins/custom/logo.gif Help!

You can update the data for this image using the form below. Select a data file from your local computer by clicking the *browse* button and click *upload* to update the contents of the image.

Title
Content Type



Last Modified 2008-05-08 19:09
File Size 543 bytes



File Data

Customising Toolkit content: logo/banner

- ◆ Content changes stored in ZMI's *custom* directory
 - ◆ modifications to content are automatically grouped into the custom directory at /portal_skins/custom
 - ◆ Note four changes made to content, including logo

The screenshot shows the Zope web management interface. The browser address bar displays `http://rtc.iwlearn.org/manage`. The Zope logo and name are visible in the top left, and the user is logged in as `rcooper`. The main content area shows the directory `/portal_skins/custom`. A search bar contains the text "A dynamic page view generator". Below this is a table listing files in the directory:

Type	Name	Size	Last Modified
<input type="checkbox"/>	flag-en.gif (flag-en.gif)	1 Kb	2007-11-07 12:16
<input type="checkbox"/>	global_languageselector	1 Kb	2007-11-07 11:06
<input type="checkbox"/>	global_personalbar	3 Kb	2007-11-07 11:31
<input type="checkbox"/>	logo.gif (Logo of rtc.iwlearn.org)	12 Kb	2007-11-08 11:05

At the bottom of the table, there are buttons for `Rename`, `Cut`, `Copy`, `Delete`, `Import/Export`, and `Select All`.

Customising Toolkit content: content panels

- ◆ Content panels feature of Plone allows composite/complex web pages
- ◆ Click on *layout tab*

The screenshot displays the Plone website editor interface. At the top, a navigation bar includes the user name 'Rcooper', 'My Folder', 'Preferences', 'Undo', 'My Links', and 'Log Out'. Below this, a breadcrumb trail shows 'you are here: home'. The main editor area features a horizontal toolbar with tabs for 'contents', 'view', 'edit', 'properties', 'layout', 'templates', 'sharing', and 'links'. The 'layout' tab is highlighted with a red circle. To the right of the tabs are options for 'translate into', 'display', 'add to folder', and 'state: public draft'. The main content area is divided into several panels:

- Welcome To Project Website Demo:** Contains an image of a landscape and a text block: "This area should be used to add a welcome message, website functionality description, short project introduction and/or any major highlight. Adding images to the page improves the look of the paragraph and makes it more friendly to the eyes. As there is no image used in top header, adding good images here is highly recommendable." Below the text is an 'Edit' button.
- Project Area Map:** Contains the text "click the map below to view the project area" and a large image of a world map. Below the map is an 'Edit' button.
- Upcoming Events:** Contains a calendar icon and the text "IW: LEARN IT Workshop".
- News:** Contains a document icon and the text "News from Beijing Workshop".

On the left side, there is a sidebar with a 'Navigation' menu (Home, About the project, Information and Publications, Maps & GIS, News & Events, Links, Feedback / Contact us) and an 'Our Partners' section with logos for UNEP and UNDP.

At the bottom of the page, the text 'Beijing, China,' is visible on the left, and '2007-11-16' is visible on the right.

Customising Toolkit content: content panels

Click to add new panel

Note: column and row spacing

Click to insert viewlet e.g., calendar

Page parameters

Page Title: Row spacing: Column spacing:

save

Column width #1 45%

Column width #2 48%

Project website demo

Upcoming Events

- IW: LEARN IT Workshop
Beijing, China, 2007-12-05
- LAC IW: LEARN Workshop

Project website demo

News

- News from Beijing Workshop 2007-11-16
- Sample News 3

Mozilla Firefox

Panel configuration

You can change the context content, viewlet and other settings of the panel there. You can preview the panel at the bottom of this page.

Related Content

[Home](#) » [Project website demo](#)

Viewlet

- Folder related** | [Title description](#) | [ZPT macro](#)
- Site wide** | [Calendar](#) | [Simple text](#) | [RSS](#) | [News](#) | [Events](#) | [In the Spotlight](#) | [Partners](#) | [Most Recent updates](#) | [Main page content](#) | [Project Map](#) | [Inline frame](#)
- Personal related** | [My recent changes](#) | [My favorites](#) | [Review list](#)

Viewlet settings

Skins

Project PCU, Phys
Tel: +countrycode citycode phonenumber, Fax: +cc

Done 1.954s 100% (iwlearn.org)

Find: [Next](#) [Previous](#) [Highlight all](#)

Customising Toolkit content: content panels

Can add panel in main area of page (as here) or in left or right column (create new CP and select option in *edit tab*)

Event items display in calendar – click to display event

In The Spotlight



Recent Changes

- Project website demo 2007-11-20
- Project Area Map 2007-11-20
- Large Project Area Map 2007-11-19
- LWMEA banner 2007-11-19

more friendly to the eyes. As there is no image used in top header, adding good images here is highly recommendable.

Upcoming Events

- W:LEARN IT Workshop Beijing, China, 2007-12-05
- LAC IW:LEARN Workshop Havana, Cuba, 2008-01-21

Upcoming events...

December 2007						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	2007-12-06 IW:LEARN IT Workshop	
23	24	25	26	27	28	29
30	31					

News

- News from Beijing Workshop 2007-11-16
- Sample News 1 2006-11-03
- Sample News 2 2006-11-03
- Sample News 1 2006-11-03
- Sample News 1 2006-11-03

More news...

Recent Additions

- News from Beijing Workshop 2007-11-16
- 2007-11-14
- LAC IW:LEARN Workshop 2007-11-14

All recent changes...

Customising Toolkit content: content panels

- ◆ Event item displayed after clicking calendar data

The screenshot shows a web application interface with a dark blue header bar containing user information and navigation links: 'Rcooper', 'My Folder', 'Preferences', 'Undo', 'My Links', and 'Log Out'. Below the header, a breadcrumb trail reads 'you are here: home'. On the left, a 'Navigation' sidebar lists: 'Home', 'About the project', 'Information and Publications', 'Maps & GIS', 'News & Events', 'Links', and 'Feedback / Contact us'. The main content area is titled 'Search results' and includes a message: 'Did you not find what you were looking for? Try the [Advanced Search](#) for more precise search options.' Below this, it states '1 items matching your criteria.' followed by an RSS icon. The search result is for 'IW:LEARN IT Workshop [1%] by rcooper, 2007-11-13 10:40' with the description 'Asia Regional Workshop held in'.

17 17
17



Customising Toolkit content: project introduction



RTC's Demo Logo

Rcooper | My Folder | Preferences | Undo | My Links | Log Out |

you are here: home

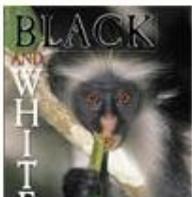
Navigation

- Home
- About the project
- Information and Publications
- Maps & GIS
- News & Events
- Links
- Feedback / Contact us

Our Partners



In The Spotlight



contents view edit properties layout templates sharing links
translate into display add to folder state: public draft

Welcome To Project Website Demo



This area should be used to add a welcome message, website functionality description, short project introduction and/or any major highlight. Adding images to the page improves the look of the paragraph and makes it more friendly to the eyes. As there is no image used in top

header, adding good images here is highly recommendable.

Edit

Project Area Map

click the map below to view the project area



Edit

Upcoming Events

- IW: LEARN IT Workshop
Beijing, China,
2007-12-05
- LAC IW: LEARN Workshop
Havanna, Cuba,
2008-01-21
- Upcoming events...

November 2007						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10

News

- News from Beijing Workshop 2007-11-16
- Sample News 3 2006-11-03
- Sample News 2 2006-11-03
- Sample News 1 2006-11-03
- More news...

Recent Additions

News from Beijing Workshop

Customising Toolkit content: project introduction

you are here: home — welcome to project website demo

Navigation

- Home
- About the project
- Information and Publications
- Maps & GIS
- News & Events
- Links
- Feedback / Contact us
- Welcome to Project Website Demo

Our Partners



In The Spotlight



view edit properties sharing links

manage translations actions add to folder state: published

Edit Page

by admin — last modified 2007-11-16 10:00 [History](#)

A page in the site. Can contain rich text.

Title

Welcome to Project Website Demo

Description

A short summary of the content

A short project description / a new highlight etc.

Edit content using FCKeditor

Body Text

Text Format HTML



This area should be used to add a welcome message, website functionality description, short project introduction and/or any major highlight. Adding images to the page improves the look of the paragraph and makes it more friendly to the eyes. As there is no image used in top header, adding good images here is highly recommendable.

Customising Toolkit content: project area map

◆ Insert image file

- ◆ create map image of project area, for example using
- ◆ Screenshot at <http://gis.iwlearn.org>, Google Maps, Google Earth (e.g., LWMEA banner)
- ◆ Create map with dimensions needed
 - ◆ e.g., 300 x 300 pixels
 - ◆ Minimise size of file
- ◆ Go to home >project area map > edit tab
- ◆ Delete current map and insert new map image

◆ Insert interactive Google Map

20 20
20

Customising Toolkit content: project area map (image)

- ◆ Examples of inserting map image (jpg, gif)
 - ◆ Click on layout tab
 - ◆ Insert new panel
 - ◆ Add existing 'Project Map'

OR

- ◆ Click on 'Home' (related content section)
- ◆ Select 'Images' folder > select 'sample_map.jpg'
- ◆ Select 'image' (content related section)
- ◆ 'select this panel'

21 21
21

Customising Toolkit content: project area map (image)

you are here: home — project area map

Navigation

- Home
- About the project
- Information and Publications
- Maps & GIS
- News & Events
- Links
- Feedback / Contact us

Project Area Map

Our Partners



In The Spotlight



Recent Changes

view edit properties sharing links

translate into actions add to folder state: published

Edit Page

by [deepajani](#) — last modified 2007-11-16 10:01 [History](#)

A page in the site. Can contain rich text.

Title

Project Area Map

Description

A short summary of the content

Empty text area for description.

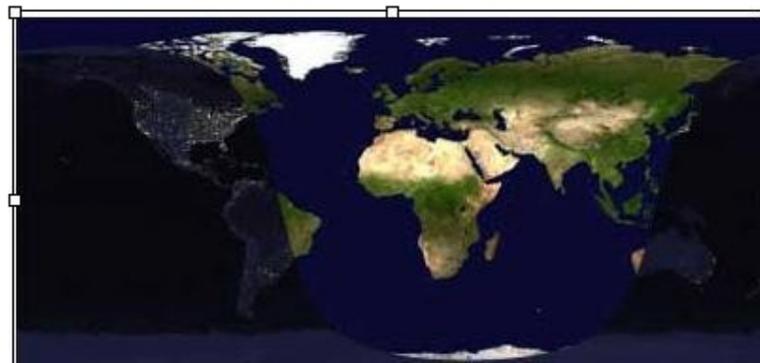
Body Text

Text Format HTML

Rich text editor toolbar with icons for Source, Undo, Redo, Bold, Italic, Underline, Bulleted List, Numbered List, Link, Unlink, Image, Table, etc.

Click icon to insert new image

click the map below to view the project area

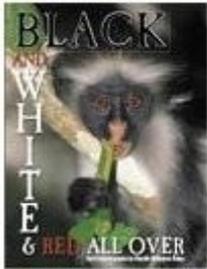


Customising Toolkit content: project area map (image)

◆ Browse and select image



In The Spotlight



Recent Changes

-  LWMEA banner 2007-11-19
-  test page 2007-11-19
-  Introduction to Workshop 2007-11-19
-  RTC contents 2007-11-19
-  Project Area Map 2007-11-16

All recent changes...

click the map below to view the project area

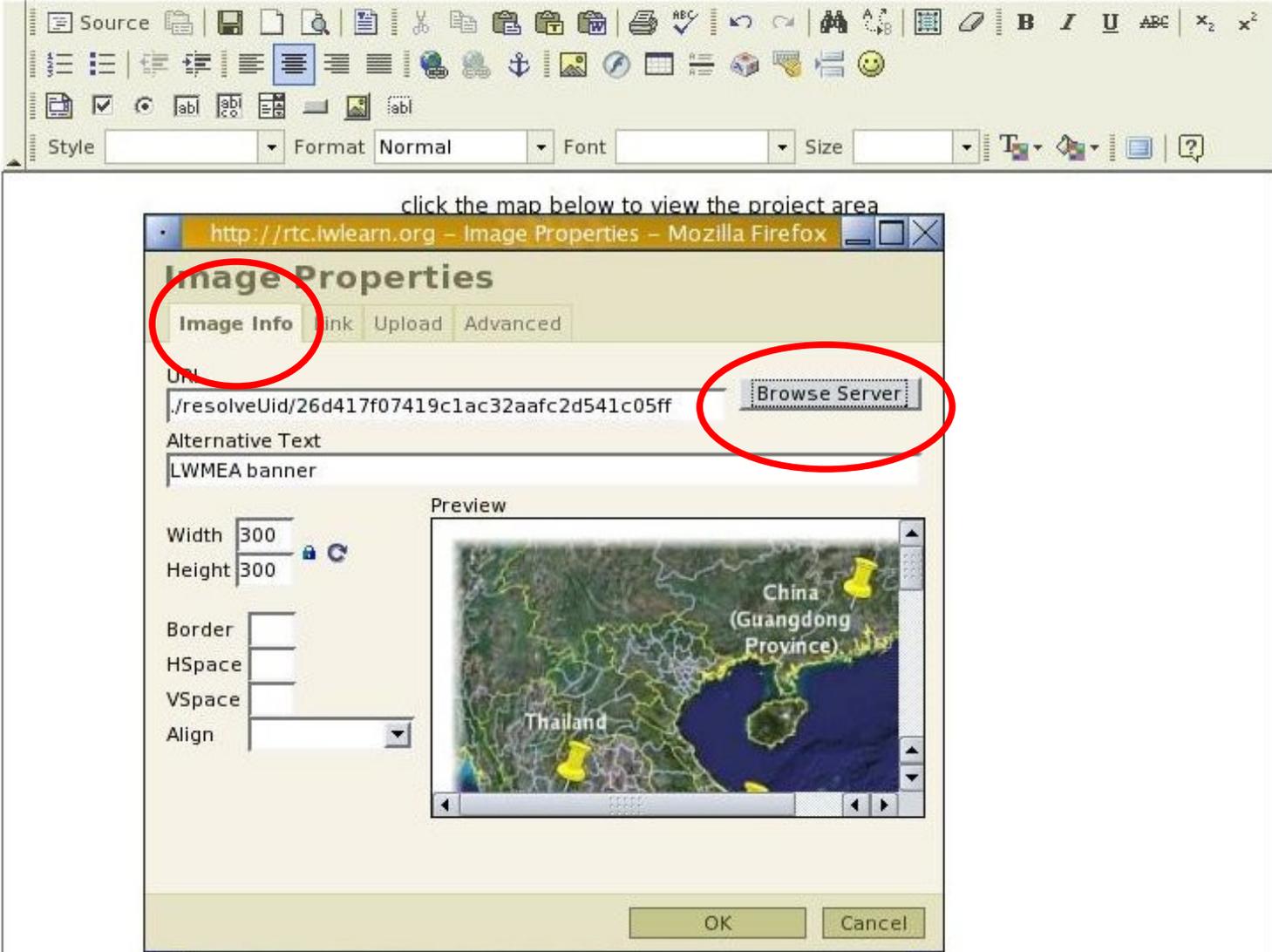


Image Properties

Image Info Link Upload Advanced

URL
/resolveUid/26d417f07419c1ac32aafc2d541c05ff

Alternative Text
LWMEA banner

Width 300
Height 300

Border
HSpace
VSpace
Align

Preview

China (Guangdong Province)
Thailand

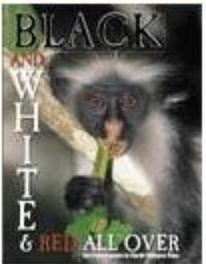
OK Cancel

Customising Toolkit content: project area map (image)

◆ Add link to image



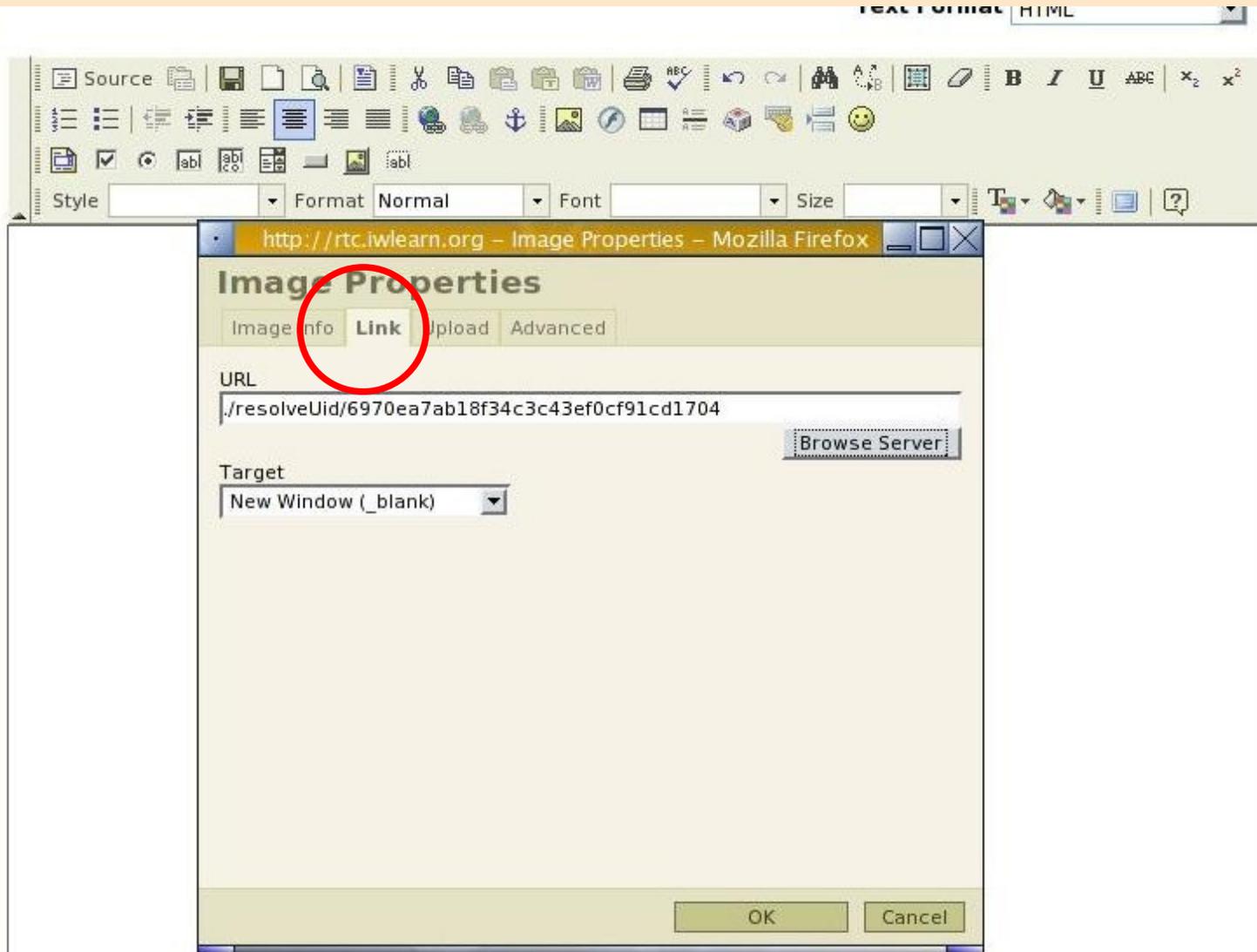
In The Spotlight



BLACK
WHITE
6 RED ALL OVER

Recent Changes

- LWMEA banner 2007-11-19
- test page 2007-11-19
- Introduction to Workshop 2007-11-19
- RTC contents 2007-11-19
- Project Area Map 2007-11-19



The screenshot shows a web editor interface with a toolbar and a dialog box titled "Image Properties". The "Link" tab is selected and circled in red. The URL field contains the text: `./resolveUid/6970ea7ab18f34c3c43ef0cf91cd1704`. The Target dropdown menu is set to "New Window (_blank)".

Image Properties

Image info **Link** Upload Advanced

URL
`./resolveUid/6970ea7ab18f34c3c43ef0cf91cd1704`

Target
New Window (_blank)

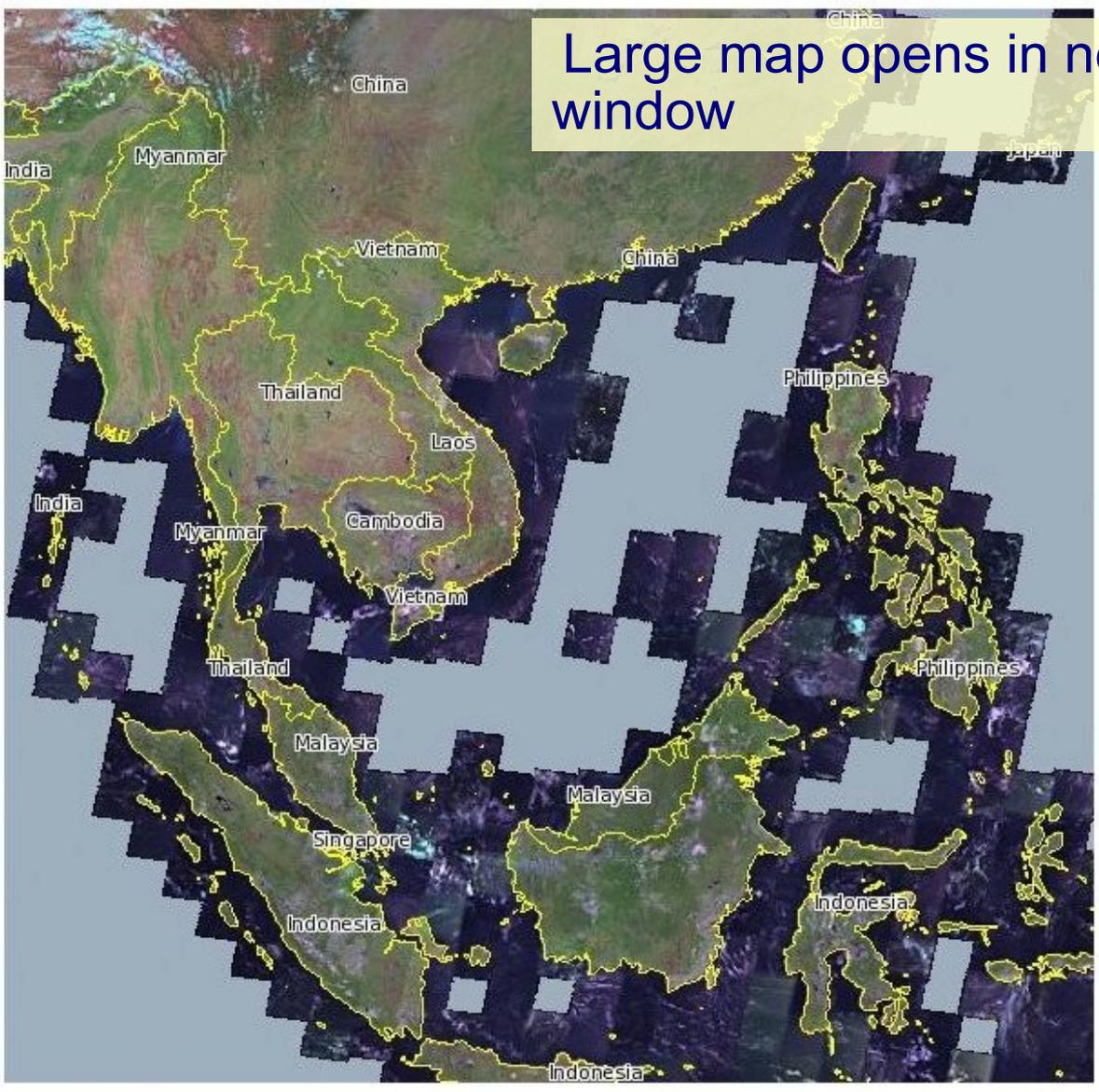
Click on home page map to display larger map of project area

Large map opens in new window

templates sharing links
translate into display add to folder

Project Area Map

click the map below to view the pr



Customising Toolkit content: project area map (GMap)

- ◆ Create KML file with markers.
 - ◆ Open Google Earth, add markers and save as kml file
- ◆ Upload kml file to your Plone site (e.g., see Toolkit)
- ◆ In your browser append the path of the KML file to `http://maps.google.com/maps?q=`
- ◆ E.g., (all one line): `http://maps.google.com/maps?q=http://toolkitver2.iwlearn.org/unep-iw-learn-project-offices.kml`
- ◆ Click on 'Link to this page'
- ◆ Click on 'Customize and preview embedded map'
- ◆ Customise map as required (e.g., size, view)
- ◆ Copy html code and paste html code into 'simple text' content panel on home page.

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Customising Toolkit content: partner logos

- ◆ Go to directory at Home > About the project > Partners
- ◆ Add item > partner profile
- ◆ Complete *edit tab* fields
 - ◆ Browse and upload logo (check dimensions, e.g., 70 x 70 pixels)
- ◆ *Publish* item
- ◆ You can order logos by dragging and dropping under 'contents' tab

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upload files contents view edit properties sharing links

translate into actions display add item state: published

Partners

▲ Up one level

Projects's partners

<input type="checkbox"/>	title	size	modified
<input type="checkbox"/>	United Nations Development Programme	12.3 kB	2007-11-20 10:06
<input type="checkbox"/>	test partner	13.9 kB	2007-11-20 10:12
<input type="checkbox"/>	United Nations Environment Programme	18.5 kB	2007-10-30 09:50
<input type="checkbox"/>	World Bank	12.7 kB	2007-11-20 10:13
<input type="checkbox"/>	Plone logo	1.8 kB	2007-11-20 10:16

copy cut rename paste delete change state

- article
- bookmark folder
- calendarx
- content importer
- contentpanels
- dynamicpage
- event
- event
- feed folder
- file
- folder
- form mailer
- google video
- help center
- iwproject
- image
- in the spotlight
- link
- mailing list
- map
- member exporter
- member importer
- multipage article
- news item
- news item
- newslettertheme
- organization
- page
- partner profile**
- person

Customising Toolkit content: partner logos

Add
*partner
profile*

Customising Toolkit content: partner logos

- ◆ Key fields: title, description and link, and upload logo

The screenshot shows a web application interface for creating a partner profile. On the left is a navigation menu with sections: 'Navigation' (Home, About the project, Project Factsheet, Background, Project Structure, Project Components / Initiatives, Partners, United Nations Development Programme, test partner, United Nations Environment Programme, World Bank, Plone logo, Participating Countries, Funding), 'Information and Publications', 'Maps & GIS', 'News & Events', 'Links', and 'Feedback / Contact us'. Below this is 'Our Partners' with a link to 'partnersprofile_2007-11-20_0648457107'. The main content area has tabs for 'view', 'edit', 'properties', and 'links'. A top bar shows 'actions', 'add to folder', and 'state: public draft'. A yellow notification bar says 'Partner Profile has been created.'. Below is the 'Edit Partner Profile' form, created by 'rcooper' on 2007-11-20 10:51. The form includes fields for 'Title', 'Description' (with a hint 'A short description of the partner'), 'Link' (with a hint 'Link to the partner website'), and 'Logo' (with a hint 'Full size logo of the Partner' and a 'Browse...' button). The 'About the Partner' section is partially visible at the bottom.

Customising Toolkit content: footer

- ◆ Modify footer of page
 - ◆ Contains project contact information
- ◆ Go to site ZMI (e.g., <http://yourwebsite.org/manage>)
 - ◆ Go to `/portal_skins/custom/footer`
 - ◆ Click on customise
 - ◆ Enter your contact details and save

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