

IW:LEARN TELECONFERENCE MINUTES

14 December 2004 @ 0800 EST (1100 Buenos Aires, 1300 GMT, 1800 Nairobi, 2200 Tokyo)

As reported by Janot Mendler and reviewed by Dann Sklarew

Participants: Sara Graslund, Tracy Hart, Jennifer Jones, Marea Hatzioilas, Janot Mendler, Dann Sklarew, Andy Hudson, Al Duda;

Sean Khan (not able to patch in to telcon, in skype contact w/Dann for part of mtg), Andrea Merla (not in today) <!--[endif]-->

[NOTE: Problem w/GEF conf tel: may need to break & chg rooms; Marea has to leave @ 10:30.]

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1. review of minutes from prior 2004 SC meetings (May and November):

Q – Marea: admin assistant post? DS clarified we have p/t program asst; will be split in 2 p/t posts for now w/ p/t program assistant (Mish Hamid) and p/t admin to be hired in Japan; admin will be filled when Dann rtns to states.

Correction: AI-replace "IWRM roundtables cancelled " with: CEO prefers not to preclude discussions at June Council mtg. on IWRM & integration.

Action : Janot will insert into minutes (corrected minutes to be posted by tomorrow).

ITEM for AGENDA TODAY : AI - Item on ANBO B1.2 Africa: AI started discussions on activation of ANBO TOR in 3 mos. Put on agenda today: existing IWRM network in Africa, starting IWRM networks on all continents, another one in Latin America, we may be working with a parallel network, don't know, need to discuss.

Action: AI will try to send notes for Friday IA telcon on TORs (or can let Tracy know & particpate)

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2. Present and obtain feedback on revised Organizational Chart (Dann)

Marea: lines of authority look s like Bank authority comes from CTA; shows learning coord. Goes through PCU rather than communicates directly w/PALS.

Action: NEED LINE OF GUIDANCE FROM LEARNING COORDINATOR – ADD DASHED ARROW IN ONE DIRECTION TO INDICATE THAT LEARNING COORD PROVIDES GUIDANCE TO PALS, PCU PROVIDES COMMUNICATIONS SUPPORT TO LC TO FACILITATE ACTIVITIES W/PALS. Dann will revise diagram.

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3. Review recent [rapid] progress and next steps:

<!--[if !supportLists]-->o <!--[endif]-->B2/E2: Bangkok Structured Learning Kick-off (Dann)

LME & RIVER kick-offs high-calibre , produced stimulating SL discussions; draft rapporteurs summaries both sessions will be on SC site shortly; cemented relationship w/IUCN on how we expect SL events to be run.

Congrats from Marea for level of participation.

Dann: credit to IUCN GMP team for lining up panelists and Carl Lundin soliciting audience participation.

AI: rec'd nice email back to office from Bodi people expressing appreciation for session in BKK.

Dann: Both FW & Marine brochures disseminated showing IWL activities as part of both IUCN programs, which really solidified relationship.

<!--[if !supportLists]-->o <!--[endif]-->D2: Tokyo IWRM, including next events (Dann)

V. successful event; more speakers than partic @ start but 50 participants overall. Part of 3-part series w/GWP & JWF other sessions on country IWRM plans, another session on financing issues. Japanese v. pleased GEF present & contributing actively to IWRM process; GEF participation made contribution to (re)defining IWRM. Action: Summary drafted by Dann & revised by AI to be posted to SC site today. (Dann).

AI: IWRM follow-on activity probably should be talked about at Task Force: role of IWRM, meeting MDGs, asked to be involved in 5-yr review of MDGs; acknowledge Dann's work putting together session at last minute. People said how pleased to hear from projects, what they're doing, not just another talk session. Important w/regard to vision about outreach for GEFSec since often travel not approved.

Dann: UNOPS really did heavy lifting on travel;

AI: V. important that Japanese so pleased w/session and GEF participation, since they are biggest contributors.

<!--[if !supportLists]-->o <!--[endif]-->A1/A2: Survey of Projects (Sean not in call but on skype w/Dann) Sean appreciates SC input and recommendations of projects to be interviewed in more depth. Timeframe into new year to interview them; difficult time of year to approach projects.

Action: Sean sent briefing on survey to SG, who will email it to everyone.

<!--[if !supportLists]-->o <!--[endif]-->Admin: IBRD-GEF Management Fee (Tracy)

Tracy: No more legal docs needed to effectg transfer of funds! Q as to sign-off on outputs and budget, whether in WBI or w/Tracy. Q as to whether entire funds could be transferred to IBRD and draw-down internally.

Dann: Effect on Africa trip?

Tracy: will address when we talk about ANBO TOR. More important Q: could budget code sit in WBI and Tracy sign off on budget ?

Marea: has precedent, but is TTL.

Tracy: Could Tracy be designated TTL and have approval ?

Marea: Yes!

Action -Tracy: This is likely solution that will be implemented.

<!--[if !supportLists]-->o <!--[endif]-->Admin: Partner TORs, including revised TOR progress/deadline checklist (Dann)

Dec o4 status hires contracts:

Dann, Janot, Mish hired, p/t admin will be hired in Japan in 2005; trying to get as many SL and other TORs in place by year end as poss

FOP TOR activated

URI, ELI w/UNOPS

All other TOR drafted and in play w/partners including GWA exhibit TORs & GETF.

About 7 TORs posted for review: Focus on SL activities;

4.Dann Q: should we accept TORs by acclamation or Janot and Dann meet w/relevant SC members about respective TORs?

Tracy: meet w/specific SC members, but all SC can comment on TORs before those mtgs.

Tracy asked & Dann clarified: pending (process not started yet) vs. processing (sent to UNOPS, under review) vs. revision (still going back & forth w/Partners)

Tracy request individual telcons w/each of the IAs to go through TORs.

Al: question about GEF basin representation in Dakar to assess needs.

Janot: issue more whether because of WANI questionnaire needs expressed may have been skewed to those issues (env. Flows, etc.). Need to share results of more comprehensive Africa project assessment WBI to do w/ANBO with WANI, and ELI for pub partic so they can benefit for framing their activities around complement ary needs.

Al: What about other Gef basins, like Danube, etc?

Janot: Dakar mtg had no LAC reps, v. few Eastern Europe (Romania/Hungary) , heavily African turnout.

Tracy: African basins however were well-represented.

Dann: JM/DS provide TORs to SC as whole and set up telcons w/respective IAs, that other IAs are welcome to participate in.respective telcons.

Al: IUCN-WANI TOR – Al went through what Ger Berkamp did on FW (what Dann wrote) & draft TOR seems to be dancing around facilitating experiences among projects, but Ger has things he wants to do - though we do have needs assessment as first in TOR. We want to get projects to talk about what they want to talk about, and those things too. PALS need to try to capture experiences and discussion of those experiences. Put in some language about sharing of experiences in e-fora and need to get projects to identifyand prioritize their issues/topics for SL, facilitated by PAL.

Janot: Dann & Janot sensitive to need to strengthen language and also discuss to ensure clarity (not just w/WANI); reason for adding detail on how to start up e-fora w/projects to prepare for IWC, May need to strengthen more.

Action: Al to provide language to spell out what thematic partners expected to do.

Al: need to start ASAP., need to get e-lists together

JM: discussed w/Jennifer last wk; GETF working on tagging IWC participants list so we can pul out thematic e-lists.

Jennifer: IWC update: Monica & Tom in Brazil looking at Foz etc. GETF can come for follow-up mtg Tues. @ GEFSec.

Al: clear that we have no control over Res Rep, but talking about GEF Assembly in Brazil, no UN advisory on Rio, WB has no advisory on Rio, MMB may not come to Foz.....DC & NBI unsafe, but we have mtgs in both places, may lose high-level people, less flexibility w/ship,etc.

AH: worried about embarrassment to Brazilian govt if mtg moved.

Jennifer: contact team sympathetic to concerns about move; seem surprised but not opposing it.

AL: if Rio is site of GEF Assembly, wants andy to know hewill go ballistic if UNDP doesn't speak up!

Jennifer: UNDP Reg guysays site just has not been updated w/advisory.

Action re- Al's message to Tom & Monica : if discussion about GEF General Assembly in Brazil comes up, we should be treated the same way!!

5. Present and obtain feedback on Project Gantt chart

DS: Gantt chart v. complex, too much to go over now; request comments at end of telcon/s Friday.

6. Items for IWTF Consideration:

<!--[if !supportLists]-->a. <!--[endif]-->Policy of 1% of projects for IW:LEARN participation (IWRC &/or IWC?)

b. Annual PIR – FARs, M&E Review of TERs & SMPRs:

JM: sent informal note to Aaron asking about interest in IWL disseminating lessons portion of IW focal area rept.

AL: should have cced all so they could support,.

Tracy: would like to have focused discussion about what to include or not include – some parts not for dissem.

AH: last heard from Aaron they may drop the PIR; should wait to find out what they're going to do

c. Next IWRM mtg guidance

Action: AH: request Dann as TM for IWC to take first stab at drafting abstracts, w/input from AI, then maybe everyone review. Need to describe better, w/less GEF jargon, telling them in clear simple terms exactly what is expected. 2-4 sentences / session. Provide in 2wks.

AL: at CSD prep-com end Feb, struggling w/speeches for Len for SIDS, CSD booklet w/all the project submissions – will try to apportion load among Task Force members.

Action: TH suggests apportioning load discussion Tues.

Jennifer: Vlad has yet to respond w/suggestions for conf session chairs, moderators, etc.

AI: Vlad will be here in person Tues to respond.

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7. Follow-up telcon w/IAs on TORs;

Action agreed: IA review/approval of respective draft TORs to be done in Friday telcon 9am DC time.

Sara: suggest organize time by Agency

AI: SC will try to send comments before Friday

Tracy: will set up WB at 9, with Tracy & Marea

Andy: at same number, 10am Friday OK

Sara: will send Andy's number to Dann

Janot: Need to see if SK can telcon Fri

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<!--[if !supportLists]-->7. <!--[endif]-->Schedule next SC meeting: 2 hours in
Rio?

Not addressed.

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All references posted to the SC Web space . It can be accessed at:

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><http://www.iwlearn.net/iwl/admin/scm.php>

Password sent to SC under separate cover.

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