

Annex-II: UNEP-IW:LEARN Detailed Workplan and Benchmarks for 2007

ID	Task Name	Start	Finish	Qtr 1, 2007			Qtr 2, 2007			Qtr 3, 2007			Qtr 4, 2007			Qtr 1, 2008		
				Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
0	IWLEARN-16-Apr-2007	27 Oct '05	01 Jul '08															
1	Output A1: Designed and operating IW:LEARN information system	27 Oct '05	20 Dec '07	36%														
2	Activity A1.1: Design, launch and maintain the IW:LEARN information system	04 Jan '07	29 Jun '07	33%														
3	Revamp Website with input from Steering Committee	04 Jan '07	07 Feb '07	100%														
4	Improve dead link report	05 Mar '07	03 May '07	54%														
9	Develop a Knowledgebase	01 May '07	18 Jun '07	0%														
16	Produce operations manual (administrative task, etc)	08 May '07	15 Jun '07	0%														
21	Establish publishing process for IWLEARN.Net	13 Mar '07	29 Jun '07	17%														
26	Improve site map	10 Apr '07	21 Jun '07	50%														
29	Develop M & E web page	01 May '07	15 May '07	0%														
33	Activity A1.2: Migrate all content from the Pilot Phase IW:LEARN website (www.iwlearn.org & ...)	27 Oct '05	15 Feb '06	100%														
34	Content migrated 2005	27 Oct '05	15 Feb '06	100%														
35	A1.3: Develop a metadata-base of the GEF IW project portfolio and stakeholders	01 Jan '06	31 Mar '06	100%														
36	Produce Release 1. Q1/2006	01 Jan '06	31 Mar '06	100%														
37	Activity A1.4: Develop a search engine for the IW:LEARN information system that can access i...	25 Oct '06	27 Jul '07	49%														
38	Release 1. Omni Search	25 Oct '06	03 Jan '07	100%														
39	Improve visualization presentation of search result	15 May '07	27 Jul '07	0%														
40	Activity A1.5: Produce and maintain an online calendar of IW events as part of the IW:LEARN in...	11 Jun '07	22 Jun '07	0%														
41	Create calendar of events quarterly e-notification service	11 Jun '07	22 Jun '07	0%														
43	Activity A1.6: Develop a multilingual glossary and/or thesaurus of IW terminology	15 May '07	15 Nov '07	0%														
44	Produce IW Glossary of terms	15 May '07	14 Sep '07	0%														
49	Produce Water Thesaurus (tentative)	17 Sep '07	15 Nov '07	0%														
52	Activity A1.7: Integrate the IW:LEARN information system to a wider environmental informatio...	23 Apr '07	02 Nov '07	0%														
53	Produce specifications for network integration into IWLEARN Kb.	23 Apr '07	11 May '07	0%														
57	Establish information network infrastructure	14 May '07	02 Nov '07	0%														
62	Activity A1.8: Implement a disaster recovery system (e.g. back-up or mirror server)	07 Mar '07	20 Dec '07	36%														
63	Setup monitoring service (montastic or Anglos)	07 Mar '07	13 Mar '07	100%														
64	Setup Nagios monitoring service	15 Aug '07	21 Aug '07	0%														
65	Relocate iwlearn.net to a different ISP	29 Mar '07	18 Apr '07	50%														
69	Deploy automated back-up system with START RC servers	16 Apr '07	20 Dec '07	0%														
73	Activity A1.9: Maintain a metadata-base of the GEF IW project portfolio and stakeholders	15 Nov '06	30 Nov '07	34%														
74	Update project contacts	01 Jan '07	30 Nov '07	30%														
75	Update page template for project database on include folders for project documents	15 Nov '06	12 Dec '06	100%														
76	Revamp layout of project database to improve visual presentation	13 Dec '06	23 Jan '07	100%														
77	Enter new projects to the database quarterly	01 Jan '07	30 Nov '07	25%														
78	Activity A1.10: Deploy at least 2 collaborative tools (such as list servers, blog or syndication t...	01 Jan '07	14 Mar '07	96%														
79	Release List server on IWLEARN.Net	01 Jan '07	28 Feb '07	100%														
80	Create GEF dialogue workspace (list server, blog, etc) on iwlearn.net	01 Mar '07	14 Mar '07	80%														
81	Activity A1.11: Compile and make accessible selected data and information on key topics iden...	25 Jun '07	15 Oct '07	0%														
82	Compile and enter Regional seas reports into IWLEARN.Net	06 Aug '07	15 Oct '07	0%														
83	Compile Database of water resources	25 Jun '07	06 Jul '07	0%														
84	Activity A1.12: Develop a portal for news, and other information about GEF IW projects (e.g. anr...	15 Feb '07	14 Mar '07	90%														
85	Release 1. of syndication portal	15 Feb '07	14 Mar '07	90%														
86	Activity A1.13: Develop and operate an archive/repository service for GEF IW project data and i...	09 Apr '07	19 Oct '07	0%														
87	Identify potential approaches	09 Apr '07	27 Apr '07	0%														
88	Poll project/survey workshop participants on preferred method(s)	23 Apr '07	03 Sep '07	0%														
89	Pilot Archive Service/System	08 Oct '07	19 Oct '07	0%														
91	Output A2: ICT assistance provided to GEF IW projects	21 Jul '06	14 Feb '08	13%														
92	Activity A2.1: Develop a tracking system to manage help request from IW projects regarding IC...	01 Jan '07	21 Mar '07	100%														
93	Setup beta system and test among team	01 Jan '07	12 Jan '07	100%														
94	Setup accounts/classification/categories, etc request	15 Jan '07	15 Jan '07	100%														
95	Establish process roles for tracker (signing off, verification, etc)	19 Mar '07	20 Mar '07	100%														
96	Release system	21 Mar '07	21 Mar '07	100%														
97	Activity A2.2: Develop and maintain a ICT help section within the IW:LEARN information system	21 Jul '06	14 Sep '06	100%														
98	Release 1.	21 Jul '06	14 Sep '06	100%														
99	Activity A2.3: Develop a website toolkit to enable any GEF project to deploy and manage a proje...	05 Dec '06	14 Feb '08	16%														
100	Follow-up with Africa ICT Workshop participants to finalize websites	05 Dec '06	22 Jun '07	21%														
112	Follow-up with Asia LAC ICT Workshop participants to finalize websites	31 Aug '07	14 Feb '08	0%														
113	Activity A2.4: Conduct at least 2 regional ICT capacity building workshops among GEF IW proje...	03 Apr '07	30 Aug '07	1%														
114	Organize ICT Workshops for Asia and LAC	03 Apr '07	30 Aug '07	1%														
124	Activity A2.5: Conduct periodic surveys to assess user needs and effectiveness of ICT utilities	10 Jul '07	19 Dec '07	0%														
125	Setup User Polls on website	16 Jul '07	18 Jul '07	0%														
126	Draft workshop questionnaire	10 Jul '07	12 Jul '07	0%														
127	Draft generic questionnaire (eng, fre, spn) to assess website and toolkit function	03 Sep '07	14 Sep '07	0%														
128	Distribute questionnaire to all projects	05 Nov '07	14 Dec '07	0%														
129	Compile and analyze results	17 Dec '07	19 Dec '07	0%														
131	Output B1 : Three multi-project regional TWM learning exchanges organized	02 Apr '08	01 Jul '08	0%														
132	Activity B1.1: Caribbean Inter-linkages Dialog workshop for a regional learning exchange with...	02 Apr '08	01 Jul '08	0%														
133																		
134	Output D1: South East Asia Regional Learning Centre (SEA-RLC)	27 Oct '05	30 Nov '07	7%														
135	Activity D1.1 Transfer the Regional Learning Center (RLC) website to www.iwlearn.net server 	20 Mar '07	13 Apr '07	60%														
136	Transfer iwsea.org onto iwlearn.net	20 Mar '07	13 Apr '07	60%														
140	Activity D1.2 Selected RLC resources and functions migrated to IWLEARN.Net (e.g. skype tool,	29 Jun '07	12 Oct '07	0%														
141	Integrate Skype functionality into website: (blogs, contacts)	29 Jun '07	29 Jun '07	0%														
142	Integrate IWSEA Roster into website	02 Jul '07	13 Jul '07	0%														
143	Modify Calendar to filter by region	16 Jul '07	20 Jul '07	0%														
144	Add phone resources from IWSEA to toolkit section	10 Sep '07	11 Sep '07	0%														
145	Add automatic translation feature to iwlearn.net	08 Oct '07	12 Oct '07	0%														
146	Activity D1.3 Create GIS section on IWLEARN.Net	19 Jun '07	26 Jun '07	0%														
147	Create new GIS section on iwlearn.net	19 Jun '07	21 Jun '07	0%														
148	Release GIS option on KB	22 Jun '07	26 Jun '07	0%														
149	Activity D1.4 Establish a GIS test platform for projects using existing spare RLC server	14 Mar '07	10 Apr '07	60%														
150	Activity D1.5 Produce IWLEARN GIS toolkit module	14 Mar '07	18 May '07	62%														
151	Pilot YSLME GIS application and produce IWLEARN GIS package based on experience	14 Mar '07	19 Mar '07	100%														
156	Produce IWLEARN GIS Toolkit package	14 May '07	18 May '07	0%														
157	Activity D1.6 Content management of information on the IWLEARN.net information system	12 Mar '07	18 May '07	0%														
158	Vet and improve existing content in iwlearn.net	12 Mar '07	20 Apr '07	0%														
159	Vet document section of website (improve titles, short names basic metadata)	23 Apr '07	18 May '07	0%														
160	Activity D1.7 Provide logistical support for UNEP-IWLEARN planned workshops	01 May '07	06 Aug '07	0%														
161	Activity D1.8 Provide technical back stopping to projects on GIS related issues	21 May '07	30 Nov '07	0%														
162																		
163	ecoMundus 2007	27 Oct '05	31 Aug '07	0%														
164																		
165	Draft Issue paper on ecoMundus function	27 Oct '05	23 Apr '07	0%														
174	Launch ecoMundus	27 Oct '05	15 Jun '07	0%														
180																		
181	EcoMundus (formerly named as UNEP.net) covering themes relevant to each region	27 Oct '05	31 Aug '07	0%														