

E M A I L

COMPANY: United Nations: GEF IW:LEARN
ATTENTION: Mish Hamid
EMAIL: mish@iwlearn.org
FROM: Juliette Fuller
DATE: 18th June 2009
REGARDING: 5th GEF International Waters Conference
NUMBER OF PAGES INCLUDING COVER SHEET: 3

Dear Mish,

Thank you for considering Rydges Hotels & Resorts for your accommodation requirements. Collectively our three Rydges properties in Cairns represent 620 rooms. Individually, each hotel offers a variety of room types and hotel facilities to suit all budgets and objectives.

The benefits of booking with Rydges Hotels and Resorts in Cairns:-

- One point of contact for all three hotels.
- Complimentary local shuttle to the Convention Centre (conditions apply).
- Flexibility of accommodation - hotel rooms and suites to fully self contained apartments.
- Rydges Plaza Cairns is the closest four star hotel the Convention Centre.
- Rydges Tradewinds and Rydges Esplanade both offer a complimentary shuttle to the Cairns Convention Centre. Both properties are located a short stroll from the Convention Centre along the new Cairns Lagoon and offer ocean view rooms.

On behalf of Rydges TNQ team please find attached our quotation for the forthcoming 5th GEF International Waters Conference. If there is an opportunity in the lead up to the event, we would be delighted to host a site inspection and show you the facilities for all three hotels, please contact myself at your convenience and I will co-ordinate.

I will call you to discuss this proposal further, however please don't hesitate to contact me if you have any questions on (07) 4046 0300, or email: juliette_fuller@rydges.com.

On behalf of the teams at Rydges Tradewinds, Esplanade and Plaza Cairns I look forward to working with you.

Kind regards

Juliette Fuller
Reservations Manager
Rydges Plaza Cairns

**Conference Name
Dates**

Hotel Summary

Rydges Plaza Cairns our 4 star hotel is the closest hotel to the Convention Centre. Facilities include high speed In-room Internet Access (fees apply), complimentary car parking, complimentary access to Cairns Central Fitness Gymnasium, 24 hour reception, room service, mini bars, wireless internet connection, business centre. Lap pool, sauna, guest and valet laundry.

Rydges Esplanade Resort Cairns our 4.5 star hotel offers a complimentary shuttle to the Cairns Convention Centre. Facilities include complimentary car parking and access to Health and Fitness Centre, 24 hour reception, 24 hour room service, mini bars, 3 swimming pools, business centre, Convenience store, guest and valet laundry. Coral Hedge Brasserie and Bar open 7 days.

Rydges Tradewinds Cairns our 4.5 star hotel offers a complimentary shuttle to the Cairns Convention Centre. Facilities include the destination spa – Spa by the Sea, valet car parking (fees apply), 24 hour reception, 24 hour room service, mini bar in a basket, resort style pool, internet access, guest and valet laundry. Latitude 137 Restaurant and Bar is open 7 days and the E- Bar overlooking the Coral Sea.

ROOM CONFIGURATION

Rydges Esplanade Resort

Standard Hotel Room	Mountain View Hotel Room	Ocean View Hotel Room
One queen sized bed or two double sized beds. Balcony with views of the Resort Gardens	One queen sized bed or two double sized beds. Balcony with stunning views of surrounding rainforest clad mountains	One queen sized bed or two double sized beds. Balcony with stunning views of the Coral Sea.

Rydges Tradewinds

Superior WaterView Room	Deluxe WaterView Room	Ocean Front room
Two Single Beds or two Double Beds. All with balconies with resort pool and garden views	Two Double Beds or one King Bed. All with balconies and ocean views. Broadband connection available (fee applies).	Absolute Esplanade frontage. Two Queen size beds, or one King Bed, or two Double Beds. All with balconies with ocean views.

Rydges Plaza

Standard Hotel Room	Deluxe Twin Hotel Rooms	Deluxe Queen Rooms
One Queen Size bed and one single sized bed or two queen beds, small balcony with views over Cairns City.	Two Queen Size Beds, small balcony with views over the Cairns City, refurbished bathrooms and high floor location.	These high-level floor rooms have one Queen Size bed and one sofa bed, small balcony with views over Cairns City and refurbished bathrooms.

All Hotel rooms at Rydges Esplanade, Tradewinds and Plaza Cairns:-

Hair dryers, mini bars, in-room safes, tea and coffee making facilities, individually controlled air-conditioning, iron and ironing board, in house movies (on CNN and Fox)



**Standard Hotel Room
Rydges Esplanade Resort**



**Superior WaterView Room
Rydges Tradewinds**



**Deluxe Twin Hotel Room
Rydges Plaza**

Conference Name: 5th GEF International Waters Conference

Date: **In:** 24th October **Out:** 29th October

Accommodation: As per below

RATES

Rydges Esplanade	
Standard Room	\$129.00
Mountain View	\$139.00
Ocean View Room	\$149.00
Room Block 20 x Standard rooms	
40 x Mountain View rooms	
40 x Ocean View rooms	

Rydges Tradewinds	
Superior WaterView	\$139.00
Deluxe WaterView	\$149.00
Room Block 40 x Superior WaterView	
40 x Deluxe WaterView	

Rydges Plaza	
Standard Room	\$149.00
Deluxe Twin	\$179.00
Deluxe Queen	\$179.00
Room Block 15 x Standard rooms	
45 x Deluxe Twin/Queen	

- A discounted full buffet breakfast is available at \$19.00 per person if pre-booked at the time of booking accommodation.
- Rates are inclusive of GST; Rates quoted are per room per night
- Rollaway beds (if required) are \$50.00 per bed per day;
- Rooms are subject to availability at the time of confirming your booking;
- Room block is number of rooms per night

FOC POLICY APPLICABLE AT ALL THREE HOTELS

1 complimentary room based on every 25 paying rooms that materialise per day, up to a maximum of TWO for the period of the stay.

UPGRADE POLICY APPLICABLE AT ALL THREE HOTELS

2 upgrades from a Standard room to the next available room type based on every 25 paying rooms that materialise per day.

COMMISSION POLICY FOR ALL THREE HOTELS

If a Travel Agent or a Professional Conference Organiser requests commission, the enclosed room only rates are commissionable at 10% to a licensed Travel Agent and only if a rooming list is provided. Should the client be instructed to manage the event directly with the hotel or to book directly with the hotel commission will be waived. Rydges Hotels and Resorts do not pay commission on Food & Beverage service or conference room hire.

CAIRNS CONVENTION CENTRE TRANSFERS

Complimentary scheduled transfers will be supplied to and from the Cairns Convention Centre for delegates staying at Rydges Esplanade and Rydges Tradewinds.

PORTERAGE

If portorage is required a charge of \$3.50 per person IN and \$3.50 per person OUT applies.
